

Board of Trustees Agenda

Re-Organizational Meeting

Village of Monticello

Wednesday, April 2, 2025

6:00 pm

1. Call Meeting to Order
2. Pledge to the Flag
3. Roll Call
4. Motion to accept the agenda
5. Approval of minutes from the March 19th, 2025 Regular Board Meeting
6. Public Hearing Proposed Local Law #1 of 2025 to amend Local Law #7 of 2024 amending Chapter 202, entitled , "Rental Permits" by amending §202-5(b)(3)(a) from the Village Clerk issuing permits to permits being issued by the Code Enforcement Office
7. Mayor's Comments
8. Mayor Appointments:

Mayor's Appointments w/Board Approval-One (1) Year Appointment

Village Attorney	Term Expiration
Michael Sussman	April 2025

Deputy Village Attorney	Term Expiration
Richard S. Baum	April 2025

Mayor's Appointments -One (1) Year Appointment

Deputy Mayor	Term Expiration
	April 2025

9. Manager's Report

10. Village Manager Appointments:

<u>Manager's Appointment-One (1) Year Term:</u>	Term Expiration
Village Engineer-Glenn Smith	April 2025
Official Newspaper-Sullivan County Democrat	April 2025
Police Surgeon- Mayer Rosenberg	April 2025
Health Officer-Dr. Garfinkel	April 2025
Police Chaplain-Evang Stella Butler	April 2025
Acting Village-Judge David Maho	April 2025

11. Discussion-Creation of Standards of Procedures for Various Departments
12. Discussion-Water Supply System
13. Resolution of Adoption for Local Law #1 of 2025 to amend Local Law #7 of 2024 amending Chapter 202, entitled , "Rental Permits" by amending §202-5(b)(3)(a) from the Village Clerk issuing permits to permits being issued by the Code Enforcement Office
14. Resolution authorizing payment of the Village bills in the amount of \$ _____
15. Resolution setting the date, time, and place of the regular Village Board Meetings for the 1st & 3rd Wednesdays of each month at 6:00pm in person at Village Hall located at 2 Pleasant Street
16. Resolution regarding the Procurement of all Goods and Services by the Departments of the Village of Monticello
17. Resolution authorizing the Village Manager to allow employees to attend Seminars and Conferences which will benefit or further the interest of the Village not to exceed \$1,500.00
18. Resolution authorizing payment in advance of audit claims for Public Utilities, Postage, Freight and Express Charges not to exceed \$30,000.00 in accordance with Office of the New York State Comptroller Local Government Management Guide
19. Resolution directing the Annual Audit of the Village Justice Court Records by the Village Independent Auditors by a bid process
20. Resolution re-adopting the Investment Policy for the Village of Monticello
21. Resolution designating the TD Bank as the depository for the Justice Court and authorizing the Village Justice and acting Village Justice to have sole authorization of the accounts therein
22. Resolution designating the JP Morgan Chase Bank, Wayne Bank, Jeff Bank & TD Bank as the depositories for the Village and authorizing the Mayor, Deputy Mayor, Treasurer, Deputy Village Treasurer and Village Manager have sole authorization of the accounts therein
23. Resolution authorizing the bidding process for the Village's Highway, Sanitation, Sewer & Water Departments annual bid items for fiscal year ending July 2026; bid opening date to be set for Thursday, May 22nd, 2025 at 2:00pm for the Highway & Sanitation Department and Thursday, May 29th, 2025 at 2:00pm for the Water & Sewer Department
24. Resolution authorizing the Village's Annual Spring Litter Pluck for Saturday & Sunday, April 26th & 27th , 2025 from 9am-2pm

25. Resolution setting a Public Hearing Date for proposed Local Law#3 of 2025 to amend Village Code Section 220-58 by adding Section 220-58D, "New Roads" on Wednesday May 7th, 2025 at 6:00pm
26. Resolution authorizing the Village Manager to sign a contract with XEROX for the purchase of two(2) new copiers/printers for the Village Office
27. Resolution authorizing payment to Village Engineer, Glenn Smith, in the amount of \$2,030.25 for work completed on the DeHoyos Park New Swimming Pool from app#A.1440.414 (Engineer-Professional Services). Account balance after expense is \$13,929.30
28. Resolution authorizing payment to TK Elevator Corporation in the amount of \$1,006.99 for the yearly maintenance of the elevator in Village Hall from app#A.1620.203 (General. Building & Grounds-Village Hall). Account balance after expense is \$10,937.26
29. Resolution authorizing payment to NYSHIP for the balance owed on the Village Employees Health Insurance for March in the amount of \$233,316.62 from the appropriation numbers in the attached Schedule "A" as listed
30. Resolution authorizing payment to Computer Doctors in the amount of \$1,170.00 for yearly maintenance to the Village computer systems from app#A.1680.404 (Shared Services-Subscriptions). Account balance after expense is \$714.55
31. Resolution authorizing the Grant Writer to prepare and submit grant requests to Senator Kristen Gillibrand and Congressman Josh Riley for various municipal and community projects for the Village of Monticello
32. Resolution amending the Village Code, Chapter A-290 entitled, "Fee Schedule" to increase the fee for returned shopping carts from \$15.00 per cart to \$100.00 per cart and for the Village to bill the appropriate establishment
33. Resolution setting a Public Hearing date for Proposed Local Law#4 of 2025, Amending Article IV of Chapter 226 entitled, "Taxation" section 226-22.1-226-22.12 "Authority to Enter into a Tax Installment Agreement, Commencement, Copies of Agreements"
34. Resolution authorizing authorizes payment to Honest Creative for work completed for the new Village website in the amount of \$8,000.00 from app#A.1680.202(Web Update). Account balance after expense is \$4,000.00
35. Resolution accepting the quote and authorizing payment to Veolia Water Technologies, Inc dba (Kruger)(sole source provider) in the amount of \$14,531.50 from app#G.1940.400(USDA Reserved Sewer Fund) for the purchase of Filter Screens for the Filter Building at the Sewer Department. Account balance is \$55,027.61 before expense
36. Resolution authorizing the Village Clerk to Execute a Satisfaction of Mortgage & Note for 45 Harmony Lane, Unit 57 aka SBL#109.A-2-11./0607 and authorizing the Village Manager to sign the document

37. Resolution authorizing the Village Clerk to Execute a Satisfaction of Mortgage & Note for 29 Harmony Lane, Unit 23 aka SBL#109.A-2-11./0103 and authorizing the Village Manager to sign the document
38. Resolution authorizing payment to Schmidt's Wholesale, Inc. in the amount \$1,606.88 for the purchase of parts for the Racetrack Pump Station from app#G.8120.421(Sanitary Sewers-Repairs/Maintenance) for the Sewer Department. Account balance after expense is \$9,693.70
39. Resolution authorizing the Mayor to sign the Deed transfer from the Village of Monticello to Ripple Rd Realty LLC for the purchase of Village of Monticello parcel 132.-1-2 aka the Old Railroad
40. Public Comments
41. Executive Session
42. Adjournment

#6

VILLAGE OF MONTICELLO

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Village of Monticello be holding a Public Hearing on Wednesday, April 2nd, 2025 at 6:00pm at Village Hall, 2 Pleasant Street, Monticello, New York 12701 to discuss the following:

Public Hearing for Proposed Local Law #1 of 2025 to amend Local Law #7 of 2024 amending Chapter 202, entitled , “Rental Permits” by amending §202-5(b)(3)(a) from the Village Clerk issuing permits to permits being issued by the Code Enforcement Office

PLEASE TAKE FURTHER NOTICE that the economical significance of said proposed Regulations & Local Laws will be reviewed by the Village Board of Trustees incident to and as a part of said public hearing. Copies of said proposed Regulations & Local Laws are available for review at Monticello Village Hall, 2 Pleasant Street, Monticello, New York 12701.

Dated: Friday, March 28th, 2025

By Order of the Village Board of the
Village of Monticello, New York

Janine Gandy-McKinney, Village Clerk

Monticello, NY 12701

P:845-794-6130 x305/ F:845-794-2327

clerk@villageofmonticello.com

#S 11-12

From: Rochelle Massey <mayor_masse845@yahoo.com>
Sent: Monday, March 31, 2025 9:49 AM
To: Clerk (Village of Monticello) <clerk@villageofmonticello.com>
Subject: Fw: Agenda Item

----- Forwarded Message -----

From: John Barbarite <jbarbarite@gmail.com>
To: Rochelle Massey <mayor_masse845@yahoo.com>
Sent: Sunday, March 30, 2025 at 03:36:38 PM EDT
Subject: Agenda Item

Discussion: Need to create SOP's for various Departments, review of jobdescriptions.

Discussion on Water Supply System

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Please note that this e-mail and any files transmitted with it may be privileged, confidential, and protected from disclosure under applicable law. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you

Clerk (Village of Monticello)

From: John Barbarite <jbarbarite@gmail.com>
Sent: Monday, March 31, 2025 10:34 AM
To: Clerk (Village of Monticello)
Cc: Rochelle Massey; Jsnow@villageofmonticello.com
Subject: Re: Agenda Item

- **SOP (Standard Operating Procedure):**

An SOP would be a set of instructions that tells you exactly how to do each task. For example, if your job is to issue permits, the SOP would tell you step-by-step how to check if someone is eligible for a permit, what documents they need, how to fill out the forms, and how to give them the permit. If you're answering phones, the SOP would explain how to answer calls, what questions to ask, how to refer people to the right person or department, and how to handle different situations. It's all about making sure everyone does the task the same way to avoid mistakes. It differs from a Civil Service Job Description for a role like issuing permits or answering phones will describe the overall duties and skills needed. For example, it will tell you that the person in the job is responsible for answering phone calls from the public, helping people with their questions, and referring them to the right department if needed. It will also mention what qualifications are required, like good communication skills or knowledge of government rules. It's more about what the job is as a whole, not how to do each part.

On Mon, Mar 31, 2025 at 9:57 AM Clerk (Village of Monticello) <clerk@villageofmonticello.com> wrote:

Good morning,

Received.

What is SOP's? All village job descriptions are from Civil Service. If there are any changes to those, you must go through Civil Service.

Sincerely,

Janine Gandy-McKinney

Village Clerk/Personnel Officer

2 Pleasant Street

#13

RESOLUTION

A meeting of the Village Board of the Village of Monticello was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION ADOPTING LOCAL LAW #1 OF 2025 TO AMEND LOCAL LAW #7 OF 2024 AMENDING CHAPTER 202, ENTITLED, "RENTAL PERMITS" BY §202-5(b)(3)(a)

From:

202-5(b)(3)(a) Each owner who wishes to use his/her/their residence as an Airbnb shall apply for a permit from the Village Clerk, who shall be empowered to develop a form identifying the parcel, the owner, and the projected months of any proposed use.

To:

202-5(b)(3)(a) Each owner who wishes to use his/her/their residence as an Airbnb shall apply for a permit from the Code Enforcement Officer, who shall be empowered to develop a form identifying the parcel, the owner, and the projected months of any proposed use.

WHEREAS, It has been determined that the appropriate officer to issue Airbnb permits should be the Code Enforcement Officer as such officer has the resources to identify, inspect and otherwise supervision Airbnb's.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Monticello, NY hereby seeks to amend **Chapter 202, entitled "Rental Permits" by amending subsection 202-5(b)(3)(a)**

Be it FURTHER RESOLVED that this Local Law shall become effective as soon as the Board of Trustees adopts it following a public hearing and files it with the State of New York.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#14

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION REGARDING THE PAYMENT OF BILLS

WHEREAS, heretofore the Village Treasurer presented the Village Board with a schedule of bills to be paid in the total amount of \$ _____; and

WHEREAS, after careful review and consideration of each of the statements presented to it, the Village Board concurs that each is satisfactory and approved for payment,

NOW THEREFORE, it is resolved by the Village Board as follows:

That the Village Board hereby authorizes the Village Treasurer to make the payments and approves all the bills presented to it, all as detailed on the schedule annexed hereto and made a part of this resolution.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#15

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00pm.

The following Resolution was duly offered and seconded to wit:

RESOLUTION ESTABLISHING SCHEDULE FOR BOARD MEETINGS

WHEREAS, the Village of Monticello, New York ("Village") desires to establish a certain schedule for the Village Board Meetings to be held on a certain date, time, and place; and

WHEREAS, after consideration by the Board of Trustees, the Village wishes to adopt a schedule for regular Village Board Meetings as aforementioned below until further notice or changes in the Schedule are adopted by the Board.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. By adoption of this Resolution, the Village of Monticello will hold its regular Meetings on the (1st) first and third (3rd) Wednesday of each month at 6:00 p.m. at the Village Hall, 2 Pleasant Street, Monticello, New York 12701.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#16

RESOLUTION

A meeting of the Village Board of the Village of Monticello was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly
offered and seconded to wit:

RESOLUTION ADOPTING THE PROCEUREMENT POLICY

WHEREAS, the Village Board has before it a procurement policy for the purchase of goods and services detailing the procedures to be followed, necessary documentation, surplus goods, emergency purchases and purchases under State and County contracts, and

WHEREAS, after careful review and consideration it would be in the best interests of the citizens of the Village to adopt the annexed procurement policy,

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Village Board does hereby adopts the annexed procurement policy as attached, and those copies of the policy be distributed to all department heads for review.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

VILLAGE OF MONTICELLO PROCUREMENT POLICY

WHEREAS section 104-b of the General Municipal Law requires the governing body of every municipality to adopt internal policies and procedures governing all procurement of goods and services which are not required by law to be publicly bid.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Monticello, in a regular session duly convened that the Village of Monticello, does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

PROCUREMENT POLICY FOR THE VILLAGE

1. Every prospective purchase of goods to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year.

a. The following items are not subject to competitive bidding pursuant to section 103 of the General Municipal Law: purchase contracts under \$20,000.00 and public works contracts under \$35,000.00; emergency purchases; certain municipal hospital purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under state and county contracts and surplus and second-hand purchases from another government entity.

2. All goods and services not subject to competitive bidding will be secured by use of written requests for proposals (RFPs), written quotations, verbal quotations or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided.

3. a. The following method of purchase will be used when required by this policy to achieve the highest savings:

<u>Estimated amount of purchase contract</u>	<u>Method</u>
	\$250 to \$1,000 Discretion of Purchaser.
	\$1,000 to \$3,000 Oral request for the goods and oral/fax quotes from two vendors.
	\$3,000 to \$20,000 A written RFP and written/fax

quotes from three vendors

Estimated amount of
public works contract

Method

\$500 to \$3,000
Discretion of purchaser.

\$3,000 to \$10,000
Written RFP and written/fax
proposals from two contractors.

\$10,000 to \$35,000
Written RFP and written/fax
proposals from three contractors.

b. Any written RFP shall describe the desired goods, quantity, and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

c. A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to procurement.

d. All information gathered in complying with the procedures of this policy shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

4. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepares a written justification providing reasons why it is in the best interest of the Village of Monticello and its taxpayers to make an award to other than the low proposer. If a proposer is not deemed responsible, facts supporting that judgment shall also be documented and filed with the records supporting the procurement.

5. Pursuant to General Municipal Law section 104-b(2)(f), the solicitation of alternative proposals or quotations will not be required in the best interest of the municipality in the following circumstances where proper qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services is such that they do not readily lend themselves to competitive procurement procedures.

- a. Professional services or services requiring special or technical skill, training, or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth.

In determining whether a service should fit into this category, the Village Board shall take into consideration the following guidelines:

- (i) Whether the services are subject to state licensing or testing requirements.
- (ii) Whether substantial formal education or training is a necessary prerequisite to the performance of the services; and
- (iii) Whether the services require a personal relationship between the individual and municipal officials.

Professional and technical services shall include but not be limited to the following: services of an attorney; services of a physician; technical services of an engineer or architect engaged to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or artwork; management of municipally owned property; and computer software or programming services for customized programs or services involved in substantial modification and customizing of pre-packaged software.

b. Emergency purchases pursuant to section 103(4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and delayed by seeking alternate proposals may threaten life, health, safety, or welfare of the residents. This section does not preclude alternate proposals if time permits.

c. Goods under \$250.00 and public works contracts for less than \$500.00. The time and documentation required to purchase through this policy may be more costly than the item itself and therefore not be in the best interest of the taxpayer. In addition, it is not likely that such *de Minimis* contracts would be awarded based on favoritism.

6. No portion of this resolution shall be construed as preventing the competitive Bidding of purchase contracts under \$20,000.00 or public works projects under \$35,000.00, if so desired.

7. This policy shall be reviewed annually by the Village Board of the Village of Monticello at its organizational meeting or as soon as possible is reasonably practicable.

8. This Resolution shall take effect immediately.

17

RESOLUTION

A meeting of the Village Board of the Village of Monticello was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION REGARDING EMPLOYEE TRAINING

WHEREAS, the Village Board has before it from time-to-time requests for Village employees to attend work-related seminars and conferences, and

WHEREAS, after careful review and consideration it would be in the best interests of the citizens of the Village to adopt a Village-wide policy regarding these requests,

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Village Board does hereby direct that all requests for employee attendance at training seminars and conferences be submitted to and approved by the Village Manager along with trainings for the Manager that are approved by the Board not to exceed a total cost of \$1,500.00.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#18

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00pm.

The following Resolution was duly offered and seconded to wit:

RESOLUTION REGARDING THE PRE-PAYMENT OF BILLS

WHEREAS, the Village Board receives certain bills that assist in the functioning of the municipality and;

WHEREAS, after careful review and consideration it would be in the best interests of the citizens of the Village to pre-pay these charges to avoid penalties,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. Resolution authorizing payment in advance of audit claims for Public Utilities, Postage, Freight and Express Charges not to exceed \$30,000.00 in accordance with Office of the New York State Comptroller Local Government Management Guide as set forth in Village records.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#19

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00pm.

The following Resolution was duly offered and seconded to wit:

RESOLUTION REGARDING THE ANNUAL AUDIT OF THE JUSTICE COURT RECORDS

WHEREAS, the Village Board has before it a request from the Village’s independent auditors to perform the annual audit of Justice Court records by soliciting bids for the work to be performed , and

WHEREAS, it is in the best interest of the Village to approve said audit request.

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Village Board does hereby authorizes the Village’s Independent Auditor to perform the annual audit of Justice Court records and report the same.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#20

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00pm.

The following Resolution was duly offered and seconded to wit:

RESOLUTION REGARDING THE VILLAGE INVESTMENT POLICY

WHEREAS, the Village Board has before it an investment policy detailing guidelines, responsibilities and obligations, and

WHEREAS, after careful review and consideration it would be in the best interests of the citizens of the Village to adopt an investment policy,

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Village Board does hereby adopt the annexed investment policy as attached, and

That copies of the policy be distributed to all department heads for review.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

Village of Monticello Investment Policy

Approved:
April ____, 2025

1) Scope

The following is the Investment Policy for the Village of Monticello's (Village) personnel to use as a guideline for the investment of the Village's cash in excess of its daily requirements. The Policy applies to the assets of the following Village funds.

- General Fund
- Highway Fund
- Capital Fund

2) Objective

In addition to conforming to all applicable federal, state, and other legal requirements, the primary concerns, in the order of priority, of the Village's investment activities shall be:

- a) Safety- The safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.
 - Credit Risk – Credit Risk will be mitigated by limiting the investments to Obligations of the U.S Government and instruments of U. S. banks that are insured by the FDIC. Instruments of Bank counterparties that exceed the FDIC limit of \$250,000.00 per customer must be collateralized by eligible securities, an eligible surety bond or an eligible letter of credit.
 - Interest Rate Risk- Interest Rate Risk will be mitigated by structuring the investment maturities within the portfolio. The longer the maturity of an investment instrument the greater the risk to market volatility.
- b) Liquidity- The investment portfolio shall be structured to meet all operating cash requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrently with the cash needs of the Village.
- c) Yield-The investment portfolio shall be designed with the objective of attaining a rate of return that is fair in the context of credit and rate risks. Return on investment is of least importance compared to the safety and liquidity objectives described above.

3) Delegation of Authority

This policy designates the Village's Mayor and Village Manager as the administrator of the Village's investment program and delegates authority to invest the Village's excess cash in the permitted investments detailed in this policy. Additionally, the Mayor and Village Manager shall establish written procedures for the operation of the investment program consistent with these investment policies. The Mayor and Village Manager may designate a person to act in their absence to execute time sensitive transactions.

4) Prudence

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village of Monticello to govern effectively.

All participants involved in the investment process should refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

5) Permitted Investments

As provided by General Municipal Law Section 11, the Village Board authorizes the Village Mayor and Village Manager to invest moneys in the following types of investments:

- Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in the State of New York.
- Obligations of the United States of America.
- Obligations issued by agencies of the United States of America, where the payment of principal and interest are guaranteed by the United States of America.

6) Securing Deposits and Investments

All deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, "deposits that are more than the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by:

1. A pledge of "eligible securities" with an aggregate "market value" (as provided by the GML Section 10) that is at least equal to 102% of the aggregate number of deposits outstanding.
2. An "eligible surety bond" payable to the government for an amount at least equal to 100 percent of the aggregate number of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The Super shall approve the terms and conditions of the surety bond.

3. An "eligible letter of credit," payable to the Village of Monticello as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An "eligible letter of credit" shall be an irrevocable letter of credit issued in favor of the Village of Monticello, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company's commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is following applicable federal minimum risk-based capital requirements.

7) Maturity

Investment instruments permitted in this policy shall have a maximum maturity of 275 days from issuance.

8) Reporting

A list of outstanding instruments in the Village's investment program shall be reported to the Village Board as part of the monthly financial package.

9) Reauthorization

This policy shall be reauthorized by the Village Board yearly at the organizational meeting usually held the first week of January.

#21

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00pm.

The following Resolution was duly offered and seconded to wit:

RESOLUTION REGARDING THE JUSTICE COURT BANK

WHEREAS, it is necessary and appropriate that the Village Board of the Village of Monticello designate by written resolution the banks or trust companies in which Justice Court monies collected for various fines be deposited, and

WHEREAS, it is further necessary to designate the persons to have sole discretion over the accounts therein,

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Village Board does hereby designates TD Banknorth as the official depository for Justice Court funds, and

That the Village Board hereby authorizes the Village Justice and acting Village Justice to have sole authorization of the accounts therein and the Village Manager to have read-only access as well, upon the condition of monthly statements of expenditures and disbursements be provided to the Village Board.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#22

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00pm

The following Resolution was duly offered and seconded to wit:

RESOLUTION REGARDING THE OFFICAL DEPOSITORIES FOR THE VILLAGE

WHEREAS, it is necessary and appropriate that the Village Board of the Village of Monticello shall designate by written resolution the banks or trust companies in which certain Village officials shall deposit the monies coming into their departments, and

WHEREAS, it is further necessary to designate the persons to have sole discretion over the accounts therein,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board does hereby designate JP Morgan Chase Bank, Wayne Bank, Jeff Bank & TD Bank as the depositories for the Village and authorizing the Mayor, Deputy Mayor, Treasurer, Deputy Village Treasurer and Village Manager have sole authorization of the accounts therein, and
2. That the Village Board hereby authorizes the Mayor, Manager, Deputy Mayor and Treasurer to have sole control over these accounts.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#20

RESOLUTION

A meeting of the Village Board of the Village of Monticello was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING ANNUAL BIDS

WHEREAS, the Village Board of the Village of Monticello, New York ("Village") in the course of its municipal business requires from time-to-time certain services, materials and supplies to be purchased through a bidding process; and

WHEREAS, the Village pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the purchase of such goods or services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution and sets forth the reason for doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizing the bidding process for the Village's Highway, Sanitation, Sewer & Water Departments annual bid items for fiscal year ending July 2026; bid opening date to be set for Thursday, May 22nd, 2025 at 2:00pm for the Highway & Sanitation Department and Thursday, May 29th, 2025 at 2:00pm for the Water & Sewer Department as set forth in Village records.
3. This Resolution shall take place immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#24

RESOLUTION

A meeting of the Village Board of the Village of Monticello was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING ANNUAL LITTER PLUCK

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") during its municipal business requires from time-to-time certain services, materials and supplies to be acquired or performed to keep the Village of Monticello clean for its residence; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so to partner with the County of Sullivan who runs an Annual Litter Plucking Program and supplies the Village with vouchers for such program makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby sets the Village's Annual Spring Litter Pluck for Saturday & Sunday, April 26th & 27th, 2025 from 9am-2pm as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION SETTING A PUBLIC HEARING DATE FOR LOCAL LAW #3 OF 2025 TO AMEND VILLAGE CODE SECTION 220-58 BY ADDING NEW SECTION "220-58D NEW ROADS"

WHEREAS, the development of infrastructure is crucial to the economic growth, safety, and overall well-being of any community;

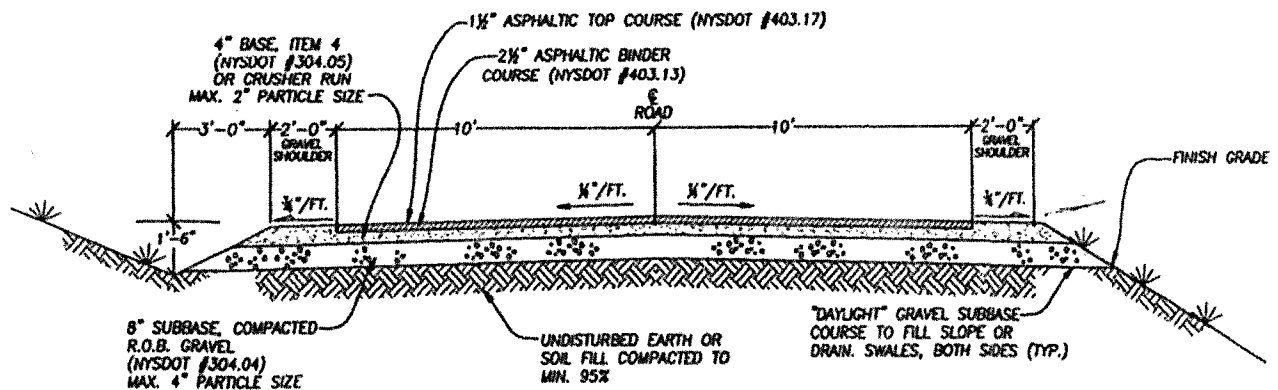
WHEREAS, the village has seen an increase in both population and vehicular movement, necessitating the improvement of road infrastructure to provide easier access, reduce congestion, and increase overall transportation efficiency;

WHEREAS, Roads designed with adequate lane width and shoulders ensure that emergency vehicles have space to maneuver around traffic. Narrow lanes or roads without shoulders can impede emergency vehicles, causing delays or even accidents in the process;

WHEREAS, the village desires to incorporate these specifications into local law to ensure that all future road construction projects align with the highest safety, environmental, and operational standards by adding a new section §220-58 D. New Roads to the Village Code which reads as follows:

§220-58 D. New Roads. Each new road must have a minimum overall width of 30 feet, consisting of 20 feet for vehicle travel and 5 feet for shoulders, with 2 feet of gravel on each shoulder. Proper drainage systems must be installed to prevent flooding and ensure the road's integrity. If a driveway or entrance/exit crosses the drainage ditch between the property and the road, a culvert must be installed under the driveway at the point where it crosses the ditch to prevent runoff from the ditch onto the roadway. The road will be constructed as specified in Diagram A, ensuring long-lasting quality and resistance to wear and tear. Prior to construction the design and layout of new roads must be approved in writing by the Highway Superintendent or Village Engineer.

Diagram A



NOW, THEREFORE BE IT RESOLVED, that the Village of Monticello, NY hereby seeks set up a Public Hearing to amend chapter 220-58 by adding §220-58, D New Roads;

BE IT FURTHER RESOLVED, that the Village of Monticello, NY will hold a Public Hearing within 30 days of the adoption of this resolution to seek input from residents, businesses and other stakeholders before the final adoption of this amendment.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

#26

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO SIGN A CONTRACT WITH XEROX

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time-to-time certain services, materials and supplies to be acquired or performed; and

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize action concerning such goods or services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes Village Manager to sign a contract with XEROX for the purchase of two(2) new copiers/printers for the Village Office as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

CUSTOMER			SALES & SERVICE AGREEMENT			BILL TO		
CUSTOMER NAME VILLAGE OF MONTICELLO			CUSTOMER NAME VILLAGE OF MONTICELLO					
ADDRESS 2 PLEASANT STREET			ADDRESS 2 PLEASANT STREET					
CITY, STATE ZIP MONTICELLO, NY 12701			CITY, STATE ZIP MONTICELLO, NY 12701					
PRIMARY CONTACT PERSON	PRIMARY PHONE NUMBER	PRIMARY EMAIL	BILL TO CONTACT PERSON	BILL TO PHONE NUMBER	BILL TO EMAIL			
SALESPERSON Jeremy Gulley	CUSTOMER PURCHASE ORDER #	COMPANY REFERENCE # 20361440	SERVICE CONTRACT <input type="checkbox"/>	CONTRACT #	MPS CONTRACT <input checked="" type="checkbox"/> New	CONTRACT #		
LEASE PAYMENT			MONTHLY SERVICE PAYMENT			MONTHLY MPS PAYMENT		
\$620.51 Monthly			Included in Lease			Included in Lease		
TERMS OF PAYMENT: NET THIRTY (30) DAYS FOR CASH SALE AND ALL OTHER INVOICES NET THIRTY (30) DAYS FROM DATE OF INVOICE								

QTY	MODEL/PRODUCT #	LOCATION	DESCRIPTION	METER POOLS	PRICE	TOTAL PRICE
1	VersaLink C7130S2	2 PLEASANT STREET	VersaLink C7130S2 with 2000 Sheet High Capacity Feeder, Envelope Tray Feed kit, POSTSCRIPT KIT	B&W: Pool #1 Color: Pool #1	Included in Lease	Included in Lease
1	Xerox C415dn	2 PLEASANT STREET	Xerox C415dn with 550-Sheet Paper Tray with integrated 100-Sheet Bypass Tray (YZR)	B&W: MPS Pool #1 Color: MPS Pool #1	Included in Lease	Included in Lease

<input type="checkbox"/> SEE PRODUCT SCHEDULE (SCHEDULE A)		<input type="checkbox"/> SEE TRADE-IN EQUIPMENT / LEASE RETURN FORM		SUBTOTAL	See Lease
				SPECIAL SERVICES FEES	\$0.00
NOTE / ADJUSTMENT DETAILS					
Xerox to cut a check to Village of Monticello to satisfy lease Wells Fargo lease # 450-9695495-002 and lease Leaf Financial lease # 100-7630331-001					
				OTHER ADJUSTMENTS	\$0.00
CONTRACT TYPE		EFFECTIVE DATES		TRANSACTION TYPE	
<input type="checkbox"/> CASH SALE	<input type="checkbox"/> RENTAL	TERM IN MONTHS	60 Months	Actual start date based on delivery or lease commencement.	Lease FMV
<input checked="" type="checkbox"/> LEASE	<input type="checkbox"/> MAINTENANCE ONLY	PROPOSED START DATE			
CONTRACT TERMS				NOTES	
<input checked="" type="checkbox"/> SERVICE	<input checked="" type="checkbox"/> MPS	All parts, labor, drums and supplies; excluding paper and staples			Plan includes zone fees on applicable devices.
<input type="checkbox"/>	<input type="checkbox"/>	All parts and labor, including drums; excluding supplies, paper, and staples			
<input type="checkbox"/>	<input type="checkbox"/>	Remote Solve Opt-Out			
<input type="checkbox"/>	<input type="checkbox"/>	Includes other (indicate)			

CONTRACT POOLS		INCLUDED IN LEASE PAYMENT		<input checked="" type="checkbox"/> SERVICE	<input checked="" type="checkbox"/> MPS
POOL	MONTHLY VOLUME	OVG. RATE	MONTHLY PAYMENT	BASE FRQNCY	OVG. FRQNCY
B&W: MPS Pool #1	10,000	\$0.01550	Included in Lease	Monthly	Annual
B&W: Pool #1	3,800	\$0.01050	Included in Lease	Monthly	Quarterly
Color: MPS Pool #1	700	\$0.11000	Included in Lease	Monthly	Annual
Color: Pool #1	900	\$0.08400	Included in Lease	Monthly	Quarterly

REMOTE SERVICE TECHNOLOGY XDA Monitoring Only 12 Devices Covered			PRIMARY METER CONTACT		
TECHNOLOGY CONTACT PERSON	TECH PHONE #	TECH EMAIL	METER CONTACT PERSON	METER PHONE #	METER EMAIL
Company will install an app to automatically collect device meters for contract billing and automated supply replenishment. Company will charge a fee per machine per coverage billing cycle should customer decline meter and supply technology app installation.					
QTY	MODEL / PRODUCT #	SOFTWARE & DESCRIPTION	<input type="checkbox"/>	SEE SOW FOR DETAILS	TOTAL PRICE

Initials

CUSTOMER ACCEPTANCE

By executing this agreement, I acknowledge that I have read and understand this agreement and I certify that I am authorized to execute this agreement on behalf of customer. Authorized signature acknowledges terms / conditions and expiration dates or meter readings. The terms and conditions on the face and reverse side of this agreement correctly set forth the entire agreement between parties.

AUTHORIZED CUSTOMER SIGNATURE: _____

TITLE: _____

SIGNER'S NAME (PRINTED): _____

DATE: _____

COMPANY SALES: _____

DATE: _____

Initials

Sales & Service Terms and Conditions

1. **Definitions.** The first page of this Sales & Service Agreement is referred to herein as the "Cover Page." The Cover Page, these Terms and Conditions, any Schedules (e.g., a Product Schedule), Statements of Work ("SOW"), and/or any other attachments referenced on the Cover Page or attached hereto and incorporated herein represent the agreement (the "Agreement") between Company and the Customer ("Parties") as identified on the Cover Page of this Agreement, with respect to the acquisition of those Products and/or Services. "Products" shall mean the equipment ("Equipment") and any Software ("Application Software") identified on the Cover Page and/or on a Product Schedule.
2. **Scope.** This Agreement may be executed for:
- A SALE of Products. If a SALE, Company hereby offers to sell/license and Customer hereby accepts to purchase/license those Products in the quantity and for the price indicated on the Cover Page (and/or Product Schedule). Payment terms are set forth in Section 7, below. Title to the Equipment will transfer to Customer upon delivery;
 - A LEASE of Products. If a LEASE, Customer will execute a separate lease agreement which will fund the purchase/license of the Products in the quantity indicated on the Cover Page (and/or Product Schedule) for the benefit of Customer. The lease will be between (i) Customer and a third-party lessor or (ii) Customer and Company, which Company shall then assign to a third-party lessor (each a "Lessor"). Nothing herein shall alter, amend, or affect Customer's or Lessor's rights or obligations pursuant to such lease. Upon execution of a lease agreement between Customer and Lessor, Customer shall be responsible to Lessor to satisfy the terms and conditions of the lease;
 - A RENTAL of Products. If a RENTAL, Company hereby offers to rent and Customer hereby accepts to pay for those Products in the quantity and for the price indicated on the Cover Page (and/or Product Schedule). Payment terms are set forth in Section 7, below. Title will remain with Company throughout the Term as indicated on the Cover Page. Customer agrees to obtain adequate insurance coverage sufficient to cover the full replacement value of the rental equipment while in Customer's possession, and to have Company named as the loss payee. Unless otherwise stated in the Cover Page, the rental is non-cancellable for the stated term; and/or
 - An ACQUISITION OF SERVICES. Services may include those Services referenced in Section 4 of this Agreement and/or such additional Services outlined in one or more SOWs or Schedules attached hereto.
- Payment terms for Services shall be in accordance with Section 7, below.
3. **Delivery and Installation.** Unless specified otherwise on the Cover Page, for any Sale, Lease, or Rental, Company shall deliver and install the Products at the location specified by Customer on the Cover Page and/or Product Schedule unless: (1) Customer has not made available at that address a suitable place of installation as specified by the Company; or (2) Customer has not made available suitable electrical service in accordance with the Underwriter's Lab ("UL") or manufacturer's requirements. All risk of loss will transfer to the Customer upon delivery. Customer will be responsible for nonstandard delivery charges. Relocation of Products to a location other than that specified on the Cover Page and/or Product Schedule requires Company's consent and may result in fees or increased rates.
4. **Services.** This Agreement covers both the labor and materials for adjustments, repairs, and replacement of parts necessitated by normal use of the Equipment. Unless otherwise stated on the Cover Page, Services do not include the following: (a) repairs due to (i) misuse, neglect, or abuse (including, without limitation, improper voltage or use of supplies that do not conform to the manufacturers' specifications), (ii) use of options, accessories, products, supplies not provided by Company; (iii) non-Company alterations, relocation, or service; and/or (iv) loss or damage resulting from accidents, fire, water, or theft; (b) maintenance requested outside Company's normal business hours or this Agreement, (c) relocation, (d) software or connected hardware, (e) hard drive replacement, (f) MICR Toner for Laser Printers, and parts and labor for all non-laser printers, and/or (g) parts for Scanners. Company reserves the right, at its sole discretion, to replace Equipment with Equipment of similar or better conditions and features, rather than providing on-site Service support. Replacement parts may be new, reprocessed, or recovered. Supplies provided by Company are in accordance with the copy volumes set forth on the Cover Page and within the manufacturer's stated yields, and do not include staples or paper. Supplies are to be used exclusively for the Equipment and remain Company property until consumed. Customer will return, or allow Company to retrieve, any unused supplies at the termination or expiration of this Agreement. Customer is responsible for the cost of excess supplies. Supplies will be shipped to Customer via UPS Ground, or another method selected by Company. Unless otherwise stated herein, Customer will be billed for shipping, including, but not limited to, UPS Ground, Overnight, and/or Messenger Service per billing period or per shipment based on number of products. Additional fees may be charged for Services provided outside Company's standard business hours or for computer/network issues and will be at Company hourly rates in effect at the time of such Services. Equipment may be supported and serviced using data that is automatically collected by Company from the Equipment via electronic transmission from the Equipment to a secure off-site location. Examples of automatically transmitted data include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code data. All such data will be transmitted in a secure manner specified by Company. The automatic data transmission capability does not permit Company to read, view, or download any Customer data, documents or other information residing on or passing through the Equipment or Customer's information management systems. Services may be delivered by Company's Affiliates and/or Subcontractors, at Company's sole discretion. Unless otherwise stated on the Cover Page, Company may charge and Customer shall pay a charge for each instance in which Customer declines Company's use of remote technology to provide Services. Unless otherwise agreed to in writing, Customer remains solely responsible to secure any sensitive data and permanently delete such data from the internal media storage prior to removal of Equipment or termination of this Agreement. Company has no obligation to maintain Equipment beyond the "End of Service" for that particular model of Equipment. End of Service ("EOS") means the date announced by manufacturer after which Company will no longer offer Services for a particular Equipment model. Company reserves the right to discontinue Service upon thirty days written notice for any Equipment for which parts and/or Supplies are no longer available, or are not available on commercially reasonable terms.
5. **Meter/Electric Services.** Equipment is required to be connected to a remote transmission tool, which will periodically communicate meter reads as well as other device diagnostic data and upon which invoices will be based. If a remote transmission tool is not installed and otherwise upon request, you will provide us, by telephone, email, web submission, or fax with the actual meter readings three days prior to your due date. We may estimate the number of images used if such meter readings are not communicated to Company. The estimated charge for excess images shall be adjusted upon receipt of actual meter readings. If you do not maintain remote transmission, the Company reserves the right to charge you a per device fee for such affected Equipment due to the increased service visits that will be required in order to: (x) obtain such information, (y) provide such transmissions and (z) provide such Maintenance Services and Consumable Supplies that otherwise would have been provided remotely and/or proactively. If you elect to not install a remote transmission tool, the contract is subject to the unconnected device charge outlined on the Company's currently published fee schedule. You agree to provide adequate space without charge for the Equipment, adequate electricity (including, if necessary, a dedicated 110 or 220-volt line), an electrical surge suppressor with a UL-1449 rating or better, and reasonable storage for supplies to be used with the Equipment.
6. **Additions and Modifications.** If, at any time during the Term, Customer upgrades, modifies, or adds equipment that utilizes the same Supplies as the Equipment, Customer shall promptly notify Company. Company maintains the right to inspect any upgrades and modifications to Equipment and/or additional equipment and determine whether equipment is eligible for Services. If approved for Services and agreed by the Parties, the Agreement will be amended to include such changes, including pricing modifications. All networked devices must be set up with our monitoring app for meters and Supplies. Any devices not under contract will be added automatically to the account for the listed rate. If our monitoring software is not reporting, Customer must work with us to resolve the issue as soon as possible.
7. **Term and Payment.** Except as may otherwise be provided for herein, this Agreement is non-cancellable and shall remain in effect throughout the Term; and, unless notified in writing sixty (60) days prior to its expiration, this Agreement shall automatically renew for twelve (12) months. Company reserves the right to terminate Services upon thirty (30) days written notice. In the event the fees herein are included in Customer's lease payment, the Term shall run concurrently with the lease agreement and be subject to the renewal provisions provided for therein. The meter count at installation or, in the case of owned printers, at assessment, will be used for meter/overages calculations. Customer agrees to pay Company all amounts due within thirty (30) days of the date of Company's invoice or, if the parties have agreed the third-party lessor will collect the Services fees due under this Agreement on behalf of Company, in accordance with the applicable lease agreement, and all other sums when due and payable. Except where the Cover Page denotes flat rate pricing, any Monthly Payment entitles Customer to Services and Supplies for a specific number and type (i.e. black & white, color, scan) of Prints/Copies as identified on the Cover Page and will be billed in advance, and Customer agrees to pay the Coverage Rate for each Print/Copy that exceeds the applicable number and type of Prints/Copies provided in the Minimum Monthly Payment which amount shall be billed in arrears and is payable as indicated on the Cover Page. A Print/Copy is defined as standard 8.5"x11" copy, except where Equipment is designated on the Cover Page as having a Color Large Impression pool (Color LG) and an Extra Long Impression pool (XL IMP Color), in which case prints/copies are defined as follows: (a) **Black Image:** for sheet sizes up to 13"x19", each image calculates as (1) Black Print Meter; (b) **Color Image:** for sheet sizes less than 145 square inches in total area, each image calculates as (1) Color Print Meter (e.g., 8.5 x 14 in is NOT oversize (119sq. in)); (c) **Color Large:** for sheet sizes greater than or equal to 145 square inches each sheet calculates as (1) Color Print Meter and (1) Color Large Print Meter (e.g., 11 x 17 in is oversize (187 sq. in)); and (d) **Black and Color Extra Long:** for sheets with a length greater than 19.33", each image calculates as (2) Extra Long Meter and (1) Color Print Meter. No credit will be applied towards unused copies/prints. Customer's obligation to pay all sums when due shall not be subject to any abatement or offset. If any payment is not received by Company within fifteen (15) days of its due date, Company may charge, and Customer will pay a late fee of 5% of the amount due or \$25, whichever is greater (or such lesser rate as is the maximum allowable by law). Company has the right to withhold Services and Supplies, without recourse, for any non-payment. Unless otherwise stated on the Cover Page, Company may, on an annual basis, (a) increase the Base Charge and/or the Coverage Rates, in an amount not to exceed 20% per annum and/or (b) where a contract is subject to flat rate pricing, shift Customer's obligation to the applicable flat rate band corresponding to Customer's usage during the previous calendar year. Company retains the right to have all or some of the amounts due hereunder billed and/or collected by third parties. If Customer declines invoice delivery via email and/or automatic payment withdrawal, or requires any specialized billing procedure or invoicing, Company reserves the right to bill an administrative fee, in accordance with Company's currently published fee schedule, which is subject to change from time to time.
8. **Taxes.** Payments are exclusive of all state and local sales, use, excise, privilege and similar taxes, if any. You will be responsible for, indemnify and hold Company harmless from, all applicable taxes, fees or charges (including sales, use, personal property and transfer taxes (other than net income taxes), plus interest and penalties) assessed by any governmental entity on you, the Equipment, this Agreement, or the amounts payable hereunder (collectively, "Taxes"), unless you timely provide continuing proof of your tax exempt status. Customer will pay when due, either directly to the taxing authority or to Company upon demand, all taxes, fines and penalties relating to this Agreement that are now or in the future assessed or levied, except for taxes levied upon Company's income.
9. **Applicable Laws.** Both Parties agree that they will comply with all applicable laws and regulations during the Term.
10. **Limited License to Use Software.** Company grants (and is authorized by its licensor's to grant) Customer a non-exclusive, non-transferable license to use in the U.S.: (a) software and accompanying documentation ("Base Software") only with the Equipment with which it was delivered; and (b) Software that is set forth as a separate line item in this Agreement ("Application Software") (including its accompanying documentation), as applicable, for as long as Customer is current in the payment of all applicable software license fees. "Base Software" and "Application Software" are referred to collectively as "Licensed Software". Customer has no other rights and may not: (1) distribute, copy, modify, create derivatives of, decompile, or reverse engineer Licensed Software; (2) activate Licensed Software delivered with the Equipment in an inactivated state; or (3) allow others to engage in same. Title to, and all intellectual property rights in, Licensed Software will reside solely with Company and/or its licensors (who will be considered third-party beneficiaries of this Section). Licensed Software may contain code capable of automatically disabling the Equipment. Disabling code may be activated if: (x) Company is denied access to periodically reset such code; (y) Customer is notified of a default under this Agreement; or (z) Customer's license is terminated or expires. The Base Software license will terminate: (i) if Customer no longer uses or possesses the Equipment; or (ii) upon the expiration or termination of this Agreement, unless Customer has exercised its option to purchase the Equipment. Neither Company nor its licensors warrant that Licensed Software will be free from errors or that its operation will be uninterrupted. The foregoing terms do not apply to Diagnostic Software or to Licensed Software/documentation accompanied by a clickwrap or shrinkwrap license agreement or otherwise made subject to a separate license agreement.
11. **Diagnostic Software.** Software used to evaluate or maintain the Equipment ("Diagnostic Software") is included with the Equipment. Diagnostic Software is a valuable trade secret of Company or its Licensors. Title to Diagnostic Software will remain with Company or its licensors. Company does not grant Customer any right to use Diagnostic Software, and Customer will not access, use, reproduce, distribute or disclose Diagnostic Software for any purpose (or allow third parties to do so). Customer will allow Company reasonable access to the Equipment to remove or disable Diagnostic Software if Customer is no longer receiving Service from Company, provided that any on-site access to Customer's facility will be during Customer's standard business hours.
12. **Software Support.** Except for Application Software identified as "No Svc." on the Cover Page, Company (or a designated servicer) will provide the software support set forth below ("Software Support"). For Base Software for Equipment, Software Support will be provided during the initial Term and any renewal period but in no event longer than 5 years after Company stops taking customer orders for the subject model of Equipment. For Application Software, Software Support will be provided as long as Customer is current in the payment of all applicable software license and support fees. Company will maintain a web-based or toll-free hotline during Company's standard working hours to report Licensed Software problems and answer Licensed Software-related questions. Company, either directly or with its vendors, will make reasonable efforts to: (a) assure that Licensed Software performs in material conformity with its user documentation; (b) provide available workarounds or patches to resolve Licensed Software performance problems; and (c) resolve coding errors for (i) the current Release and (ii) the previous Release for a period of 6 months after the current Release is made available to Customer. Company will not be required to provide Software Support if Customer has modified the Licensed Software. New releases of Licensed Software that primarily incorporate compliance updates and coding error fixes are designated as "Maintenance Releases" or "Updates". Maintenance Releases or Updates that Company may make available will be provided at no charge and must be implemented within six months. New releases of Licensed Software that include new content or functionality ("Feature Releases") will be subject to additional license fees at then-current pricing. Maintenance Releases, Updates and Feature Releases are collectively referred to as "Releases". Each Release will be considered Licensed Software governed by the Software License and Licensed Software Support provisions of this Agreement (unless otherwise noted). Implementation of a Release may require Customer to procure, at Customer's expense, additional hardware and/or software from Company or another entity. Upon installation of a Release, Customer will return or destroy all prior Releases.

Initials

13. INTELLECTUAL PROPERTY.

- a. **CUSTOMER'S CONTENT AND CUSTOMER ASSETS.** Customer represents and warrants that it owns the customer assets and its content and materials provided to Company in connection with this Agreement or otherwise has the right to authorize Company to perform the Services hereunder. Customer represents and warrants that such content and materials do not, and shall not, contain any content that (i) is libelous, defamatory or obscene and/or (ii) infringes on or violates any applicable laws, regulations or rights of a third party, including without limitation, export laws, or any proprietary, intellectual property, contract, moral or privacy right or any other third party right.
- b. **XEROX TOOLS.** "Xerox Tools" means certain Xerox proprietary tools (including any modifications, enhancements and derivative works) used by Company to provide certain Services Xerox and its licensors will at all times retain all right, title and interest in and to Xerox Tools including without limitation, all intellectual property rights therein, and, except as expressly set forth herein or as set forth in a SOW where limited access to the Xerox Device Manager (XDM) may be granted for a specific purpose, no rights to use, access or operate the Xerox Tools are granted to Customer. Xerox Tools will be installed and operated only by Company or its authorized agents. If required for royalty reporting purposes, Company may disclose Customer's name and address to Xerox and/or the third-party licensor of certain Xerox Tools. Customer will not decompile or reverse engineer any Xerox Tools or allow others to do so. Customer will have access to reports generated by the Xerox Tools and stored in a provided database as set forth in the applicable SOW. Company may remove Xerox Tools at any time in Company's sole discretion, provided that the removal of Xerox Tools will not affect Company's obligations to perform Services, and Customer shall reasonably facilitate such removal. If Xerox Tools are included as part of the Services, they may be used by Customer only in conjunction with such Services.
- c. **LIMITED LICENSE TO ASSESSMENTS AND REPORTS.** Customer may duplicate and distribute assessments and/or reports prepared by Company pursuant to this Agreement only for Customer's internal business purposes. Any recommendations and processes described in assessments and/or reports may only be implemented by Company for Customer and, if implemented, used by Customer only for Customer's internal business purposes.
- d. **NO GRANTS TO CUSTOMER.** Customer agrees that, except as set forth expressly in this Agreement, no other rights or licenses are granted to Customer. Further, the rights granted to Customer in this Section shall immediately terminate if Customer defaults hereunder with respect to any of its obligations related to such grant.
14. **CONFIDENTIAL INFORMATION.** Information exchanged under this Agreement will be treated as confidential if it is identified as confidential at disclosure or if the circumstances of disclosure would indicate to a reasonable person that the information should be treated as confidential ("Confidential Information"). The terms and conditions of this Agreement are Confidential Information of Company and Customer, and each party agrees not to disclose any of the foregoing without the other party's prior written consent. Confidential Information will be protected using a reasonable degree of care to prevent unauthorized use or disclosure for two (2) years from the termination or expiration of this Agreement under which such Confidential Information was disclosed, whichever occurs later; provided, however, confidentiality with respect to trade secrets and Xerox Tools will not expire. These obligations of confidentiality will not apply to any Confidential Information that: (1) was in the public domain prior to, at the time of, or subsequent to the date of disclosure through no fault of the receiving party; (2) was rightfully in the receiving party's possession or the possession of any third party free of any obligation of confidentiality; (3) was developed by the receiving party's employees independently of and without reference to any of the other party's Confidential Information; or (4) where disclosure is required by law or a government agency. Upon expiration or termination of this Agreement, each party will return to the other or, if requested, destroy, all Confidential Information of the other in its possession or control, except such Confidential Information as may be reasonably necessary to exercise rights that survive termination of this Agreement.
15. **Warranty.** Customer acknowledges that the Products covered by this Agreement were selected by Customer based upon its own judgment. Company shall pass through any applicable manufacturer's warranty to Customer. COMPANY MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, ORAL OR WRITTEN, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF NON-INFRINGEMENT; IMPLIED WARRANTIES OF MERCHANTABILITY; OR FITNESS FOR A PARTICULAR PURPOSE, ALL OF WHICH ARE SPECIFICALLY AND UNRESERVEDLY EXCLUDED.
16. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOSS OF PROFITS, OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, TORT, OR ANY OTHER LEGAL THEORY AND IRRESPECTIVE OF WHETHER EITHER PARTY HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL COMPANY BE LIABLE TO CUSTOMER FOR ANY DIRECT DAMAGES IN EXCESS OF THE FEES PAID FOR SERVICES UNDER THIS AGREEMENT BY CUSTOMER TO COMPANY DURING THE SIX-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT THAT GAVE RISE TO THE CLAIM.
17. **Default; Remedies.** Any of the following events or conditions shall constitute an Event of Default under this Agreement: (a) failure by Customer to make payment when due of any indebtedness to Company or for the Products, whether or not arising under this Agreement, without notice or demand by Company; (b) breach by Customer of any obligation herein; or (c) if Customer ceases doing business as a going concern. If Customer defaults, Company may: (1) require future Services, including Supplies, be paid for in advance, (2) require Customer to immediately pay the amount of the remaining unpaid balance of the Agreement, (3) terminate any and all agreements with Customer, and/or (4) pursue any other remedy permitted at law or in equity. In the Event of Default, remaining payment amounts due will be calculated using the average of the last six months' billing or the amount set forth on the face of the Agreement, whichever is greater, multiplied by the remaining months of the Agreement, to compensate for loss of bargain and not as a penalty. Customer agrees that any delay or failure of Company to enforce its rights under this Agreement does not prevent Company from enforcing any such right at a later time. All of Company's rights and remedies survive the termination of this Agreement. In the event of a dispute arising out of this Agreement or the Products listed herein, should it prevail, Company shall be entitled to collection of its reasonable costs and attorneys' fees incurred in defending or enforcing this Agreement, whether or not litigation is commenced.
18. **Assignment.** Customer may not sell, transfer, or assign this Agreement without the prior written consent of Company. Company may sell, assign or transfer this Agreement.
19. **Notices.** All notices required or permitted under this Agreement shall be by overnight courier such party at the address set forth in this Agreement, or at such other address as such party may designate in writing from time to time. Any notice shall be effective two (2) days after it has been sent via overnight courier.
20. **Indemnification.** Each party, if promptly notified by the other and given the right to control the defense, shall indemnify, defend and hold harmless the other party, its affiliates, and their respective officers, directors, employees, agents, successors and assigns, from and against all claims by a third party for losses, damages, costs or liability of any kind (including expenses and reasonable legal fees) that a court finally awards such party ("Claims") for bodily injury (including death) and damage to real or tangible property, to the extent proximately caused by the negligent acts or omissions, or willful misconduct of the indemnifying party (or its affiliates) in connection with this Agreement.
21. **Fax/Electronic Execution.** A faxed or electronically transmitted version of this Agreement may be considered the original and Customer will not have the right to challenge in court the authenticity or binding effect of any faxed or scanned copy or signature thereon. This Agreement may be signed in counterparts and all counterparts will be considered and constitute the same Agreement.
22. **Warranty to Execute.** Each party represents and warrants to the other, as an essential part of this Agreement, that: (i) it is duly organized and validly existing and in good standing under the laws of the state of its incorporation or formation; (ii) this Agreement has been duly authorized by all appropriate corporate action for signature; and (iii) the individual signing this Agreement is duly authorized to do so.
23. **Miscellaneous.** (a) Choice of Law. This Agreement shall be governed by the laws of the state of NY (without regard to conflict of laws principles); (b) Jury Trial. THE PARTIES EXPRESSLY WAIVE TRIAL BY JURY AS TO ALL ISSUES ARISING OUT OF OR RELATED TO THIS AGREEMENT; (c) Entire Agreement. This Agreement constitutes the entire agreement between the parties with regards to the subject matter herein and supersedes all prior agreements, proposals or negotiations, whether oral or written; (d) Enforceability. If any provision of this Agreement is unenforceable, illegal or invalid, the remaining provisions will remain in full force and effect; (e) Amendments. This Agreement may not be amended or modified except by a writing signed by the parties; provided Customer agrees that Company is authorized, without notice to Customer, to supply missing information or correct obvious errors provided that such change does not materially alter Customer's obligations; (f) Force Majeure. Company shall not be responsible for delays or inability to provide Products or Services caused directly or indirectly by strikes, accidents, climate conditions, parts availability, unsafe travel conditions, or other reasons beyond Company's control.

Initials

XEROX® ADVANCED MANAGED PRINT SERVICES STATEMENT OF WORK

THIS XEROX® ADVANCED MANAGED PRINT SERVICES STATEMENT OF WORK ("AMPS SOW" or "this SOW") is hereby attached to and made a part of the SSA and/or MSA ("Agreement") entered into by and between Eastern Managed Print Network, LLC ("Company") and VILLAGE OF MONTICELLO ("Customer"), collectively the "Parties", to add the AMPS as further described herein. The effective date of this AMPS SOW is 03/28/2025. Except as expressly set forth herein, the Agreement's terms and conditions are incorporated herein and shall govern the provision of AMPS pursuant to this AMPS SOW.

1. **DEFINED TERMS** - Terms defined within the Agreement and used herein shall have the meaning set forth in the Agreement unless expressly set forth otherwise below.

Company – Refers to the Company identified in the Agreement and referenced above, and operationally may include or refer to its affiliates executing Services on its behalf.

In-Scope AMPS Equipment – AMPS-Eligible Equipment installed in the Sites and managed by Company as defined by the Xerox Tools under this AMPS SOW.

Xerox® Advanced Managed Print Services (AMPS) – Services provided by Company under this XPSAS SOW on In-Scope AMPS Equipment, which include proactive meter reads, proactive Supplies requests, and proactive break/fix requests.

Xerox® Support Assistant – An app running on a Xerox ConnectKey printer that shows the user the status of AMPS Incidents, and enables the user to raise new Incidents or submit meter reads into the AMPS process.

2. **SERVICES DESCRIPTION** – AMPS provides proactive meter reads, proactive Supplies requests, and proactive break/fix requests for In-Scope AMPS Equipment.
 - a. Company shall operate the Xerox's Service Desk Support during Company's normal business hours on Company's business days. Service Desk Support includes receipt of Service Calls by service provider. Service Calls may be generated from automatic alerts from In-Scope Devices (**Proactive Service Call**) or from the web portal by a Customer or Reseller or by telephone (**Reactive Service Call**).
 - b. To enable Company to provide the expected proactive Services and Supplies, Customer agrees to the use of a monitoring tool (see Xerox Tools). Customer ensures the selected tool continues to run and/or connects to their network and devices. Company is available for technical support of that tool, and the operation and maintenance of any Cloud component.
 - c. If the chosen device management solution is Xerox Workplace Cloud Fleet Management ('CFM'), then by agreeing to this AMPS SOW You also agree to terms as defined in the following end user licensing agreement, as well as any periodic updates thereto, relating to the use of Xerox Tools to deliver the AMPS covered in this AMPS SOW. Company and/or Xerox Corporation reserve the right to update these terms at any time.

www.xerox.com/downloads/usa/en/x/XWC-and-CFM-Terms-of-Service-and-EULA.pdf

For other solutions, Terms and Conditions will be presented in the tool User Interface itself during implementation.

3. **XEROX TOOLS** - Company may utilize one or more of the following Xerox Tools to provide AMPS:
 - a. Xerox Workplace Cloud Fleet Management solution ("CFM") – software that provides device data for monitoring of supplies, break/fix and meters and allows policy-based compliance to automate print fleet security; remote setting configuration; and security, patch and password management.
 - b. Xerox Device Agent ("XDA") is an application that enables the monitoring and assessment of the status and output of In-Scope Devices.
 - c. Xerox Device Manager ("XDM") - an application that enables the monitoring and assessment of the status and output of In-Scope Devices.
 - d. Xerox Device Direct ("XDD") - an application is embedded in the firmware of certain devices that allows In-Scope AMPS Equipment to automatically communicate Device Data to Xerox for monitoring purposes.

Initials

- e. Xerox Services Manager ("XSM") – a Web-based application providing Company with data enabling centralized asset tracking; device and supplies monitoring; and break/fix incident management.
 - f. Xerox Report Manager ("XRM") - an application that allows standard and custom reporting from XSM.
 - g. Fleet Management Portal ("FMP") - an online portal that provides program and device status and analytics.
 - h. Xerox MPS Advanced Analytics ("MPS AA") - a cloud-based reporting tool that presents data in a business intelligence format
4. **TERM** - Unless otherwise stated herein or in the Agreement, the term of this AMPS SOW shall be the same as the Term of the Agreement.
5. **CHARGES** – Charges for AMPS are set forth in the signed Agreement to which this AMPS SOW is attached and are exclusive of any and all applicable Taxes.
6. **CHANGES** – To the extent that the Parties wish to add or make modifications to this AMPS SOW, all such changes will be documented in a AMPS SOW Amendment signed by both Parties.
7. **ADDITIONAL TERMS AND CONDITIONS SPECIFIC TO AMPS SOW –**
- a. **ADDITIONAL WARRANTY DISCLAIMER – IN ADDITION TO THE WARRANTIES AND DISCLAIMERS IN THE AGREEMENT, THE FOLLOWING SHALL APPLY TO AMPS: EXCEPT AS STATED IN THE AGREEMENT, COMPANY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, REGARDING THE PERFORMANCE OF AMPS , AND COMPANY DOES NOT WARRANT THAT AMPS WILL BE COMPATIBLE WITH ALL OF CUSTOMER'S SOFTWARE, OR WILL MEET CUSTOMER'S REQUIREMENTS, OR WILL BE ERROR FREE.**

If there is a conflict between the contents of the Agreement and this AMPS SOW, this SOW shall control but only with respect to the provision of AMPS.

The terms and conditions of this AMPS SOW apply only to the provision of the AMPS, and do not affect, amend, or modify any of the provision of any other Services under the Agreement.

*** Signature Page Follows ***

Eastern Managed Print Network, LLC	VILLAGE OF MONTICELLO
Print Name: _____	Print Name: _____
Print Title: _____	Print Title: _____
Sign: _____	Sign: _____
Date: _____	Date: _____

Initials

Appendix 1 - Service Desk Support Activities - Table One

Activity	Service Desk Support Xerox/XBS
Receive and log Service Call in Fleet Management Portal (FMP)	✓
Monitor Proactive Service alerts *** on network connected compliant In-Scope Devices with fault reporting capability	✓
Collect and log Call Data*	✓
Undertake basic diagnosis including web troubleshooting processes via Remote Call Assist (RCA) where the In Scope Device contains features that enable remote diagnosis and repair of problems and log activity	✓
Validate requests for consumables against entitlement, e.g., volume and order history	✓
Escalation to Level 2 Support within XSM with Call Data if RCA is unsuccessful	✓
Arrange shipment of Consumable to Customer	✓
Arrange advanced remote diagnosis with Customer upon Service Call using RCA and log activity on XSM	✓
Follow up daily on progress of Service Call (Level One Support/Level Two Support follow up on the tickets owned at that stage)	✓
Log activities on open ticket on XSM (by the Level that owns the ticket at that stage)	✓
Close ticket (by the Level that owns the ticket at that stage)	✓

* **Call Data** means Asset Tag Number (required); Serial Number (required); Customer Service Centre/Customer end user name (required); Customer Service Centre/Customer end user contact number; (required); Incident statement (required); Fault Type (required where break fix incident), Customer Service Centre/Customer end user email address; Device location; Internal reference number (if applicable); and meter reads. Call Data is Customer Data

Assumptions:

*** Advanced MPS Services, pro-active supplies and break/fix support, proper functioning of and data availability for the Xerox Tools and performance levels are dependent on active monitoring tools, such as XDA, XDM, XDD or CFM. It's the Customer's responsibility to keep such tools connected to the in-scope devices.

Initials

#27

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING PAYMENT TO GLENN SMITH

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time-to-time certain services, materials and supplies to be purchased.

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the purchase of such goods or services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to Village Engineer, Glenn Smith, in the amount of \$2,030.25 for work completed on the DeHoyos Park New Swimming Pool from app#A.1440.414 (Engineer-Professional Services) as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

VILLAGE OF MONTICELLO

2 PLEASANT ST
MONTICELLO, NY 12701

PO Number : 16716
Date : 03/28/2025
Page: 1 of 1

Purchase Order

Ship To:

Vendor : 0000000037
GLENN SMITH P.E.
533 BROADWAY
PO BOX 156
MONTICELLO, NY 12701

Bill To:

PHONE# (845) 796-2216

Description: DEHOYAS PARK NEW POOL

Qty.	Unit	Description	Unit Price	Amount
1.0000	1	INV#563 A.1440.414 (GENERAL.ENGINEER - PROFESSIONAL SERVICES..)	2,030.2500	2,030.25
			Total:	<u>\$2,030.25</u>

Ordered By: JGM Approved By:

Department Head

Date

Village Manager

Date

GLENN L. SMITH, P.E.
Consulting Engineer, P.C.

533 Broadway / P.O. Box 156
Monticello, New York 12701
Telephone: (845) 796-2216

Licensed in New York, New Jersey, and Pennsylvania

Fax: (845) 796-2716
Email: gsmith.pepc@verizon.net

March 10, 2025

Village of Monticello
Attn: Janine Gandy-McKinney
2 Pleasant Street
Monticello, New York 12701

Received
MAR 14 2025
Village of Monticello

DeHoyas Park New Swimming Pools
Invoice #563

For Period Ending February 28, 2025

G.L. SMITH, P.E.

- 2/27/2025 Miscellaneous layout of pools information, research overflow gutters and costs; meet village manager and staff at DeHoyas to check pool sites. Draft worksheets of main pool and wading pool plans and elevations.
- 2/28/2025 Pool calculations, research equipment, correspondence to pool contractor for costs estimates; size filters, pumps and piping hydraulics; check preliminary drawings.

9.5 Hours @ \$150/Hour... \$1,425.00

O. BOLDIIS, CAD OPERATOR

- 2/27/2025 Discussed new project with GLS. Set up new CAD project file.
- 2/28/2025 Updated project CAD drawing. Printout pool details for GLS to review.

6.75 Hours @ \$85/Hour..... \$573.75

CLERICAL

- 2/28/2025 Email to pool contractor. Typed filtration system calcs. Email to contractor Dave Hansen. Email to Jay Sherb. Email with plan to James Snowden and Jay Sherb.

0.9 Hours @ \$35/Hour..... \$31.50

Total Due.....\$2,030.25

Payment of bill should be made within 15 days of the date of this invoice. A 5% service charge will be assessed on all bills not paid within 15 days of the date of this invoice. Payment should be made to the Village of Monticello, 2 Pleasant Street, Monticello, NY 12701. Payment should be made by check or money order payable to the Village of Monticello.

VILLAGE OF MONTICELLO

Expense Ledger

Alt. Sort Table: Fiscal Year: 2025 Period From: 8 To: 7 Trans. Date From: To:

Account No.	Vendor Code	Description	PO No. / Trans No. Req (*)	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
A.1440.414 ENGINEER - PROFESSIONAL SERVICES..									
08/21/24	0000000037	GLENN SMITH P.E.	15791			25,000.00	615.40	0.00	
08/21/24	0000000037	GLENN SMITH P.E.	15791	34785	33474		(615.40)	0.00	
08/21/24	0000000037	GLENN SMITH P.E.	15791	34785	33474		0.00	615.40	
08/21/24	0000000037	GLENN SMITH P.E.	15791	34785	33474		0.00	(615.40)	
08/21/24	0000000037	GLENN SMITH P.E.	15791	34785	33474		0.00	615.40	
09/17/24	0000000037	GLENN SMITH P.E.	15923				600.50	0.00	
09/18/24	0000000037	GLENN SMITH P.E.	15923	35025	33557		(600.50)	0.00	
09/18/24	0000000037	GLENN SMITH P.E.	15923	35025	33557		0.00	600.50	
10/08/24	0000000037	GLENN SMITH P.E.	16056	35194	33592		0.00	1,287.50	
10/16/24	0000000037	GLENN SMITH P.E.	16056	35194	33592		1,287.50	0.00	
10/16/24	0000000037	GLENN SMITH P.E.	16056	35194	33592		(1,287.50)	0.00	
10/16/24	0000000037	GLENN SMITH P.E.	16056	35194	33592		0.00	1,287.50	
10/16/24	0000000037	GLENN SMITH P.E.	16056	35194	33592		0.00	(1,287.50)	
11/20/24	0000000037	GLENN SMITH P.E.	16197				2,774.65	0.00	
11/20/24	0000000037	GLENN SMITH P.E.	16197	35538	33766		(2,774.65)	0.00	
11/20/24	0000000037	GLENN SMITH P.E.	16197	35538	33766		0.00	2,774.65	
01/13/25	0000000037	GLENN SMITH P.E.	16510	35979	33957		0.00	3,366.10	
02/05/25	0000000037	GLENN SMITH P.E.	16510	35979	33957		3,366.10	0.00	
02/05/25	0000000037	GLENN SMITH P.E.	16510	35979	33957		(3,366.10)	0.00	
02/05/25	0000000037	GLENN SMITH P.E.	16510	35979	33957		0.00	3,366.10	
02/05/25	0000000037	GLENN SMITH P.E.	16510	35979	33957		0.00	(3,366.10)	
03/19/25	0000000037	GLENN SMITH P.E.	16697	36327			396.30	0.00	
03/19/25	0000000037	GLENN SMITH P.E.	16697	36327			(396.30)	0.00	
03/19/25	0000000037	GLENN SMITH P.E.	16697	36327			0.00	396.30	
03/28/25	0000000037	GLENN SMITH P.E.	16716				2,030.25	0.00	
Grand Total									13,929.30
						25,000.00	2,030.25	9,040.45	13,929.30

#28

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING PAYMENT TO TK ELEVATOR CORP

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time that the Village retain certain services; and

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the payment of such services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to TK Elevator Corporation in the amount of \$1,006.99 for the yearly maintenance of the elevator in Village Hall from app#A.1620.203 (General. Building & Grounds-Village Hall) as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

VILLAGE OF MONTICELLO

2 PLEASANT ST
MONTICELLO, NY 12701

PO Number : 16717
Date : 03/28/2025
Page: 1 of 1

Purchase Order

Ship To:

Vendor : 0000004159
TK ELEVATOR CORPORATION
PO BOX 3796
CAROL STREAM, IL 60132-3796

Bill To:

PHONE# (401) 642-2617

Description: YEALRY MAINTENANCE

Qty.	Unit	Description	Unit Price	Amount
1.0000	1	INV#3008285693 A.1620.203 (GENERAL.BUILDING & GROUNDS - VILLAGE HALL..)	1,006.9900	1,006.99
			Total:	\$1,006.99

Ordered By: JGM Approved By:

Department Head

Date

Village Manager

Date

TK Elevator Corporation



Attn: Accounts Receivable Dept.
TK Elevator Corporation
788 Circle 75 Parkway SE Suite 500
Atlanta, GA 30339

February 02, 2025

TO VIEW AND PAY ONLINE GO TO:	https://tkelevator.billtrust.com
USE THIS ENROLLMENT TOKEN:	MBK WBF PSR

21269 1 MB 0.622 E0354X I0618 D13927185267 S2 P10672235 0001:0002



VILLAGE OF MONTICELLO
2 PLEASANT ST
MONTICELLO NY 12701-1408

Received

FEB 10 2025

Village of Monticello

RE: Customer Number 8026120

Dear Customer,

Our records indicate that the above referenced account is past due for the invoice(s) listed below. In an effort to bring your account current, please check your records and ensure payment is remitted within 15 days from the date of this letter in order to prevent any interruption with your elevator maintenance.

Building Name	Building Address	Invoice Number	Invoice Date	Original Amount	Balance Due
MONTICELLO VILLAGE HALL	2 PLEASANT ST	3008285693	01/01/2025	\$1,006.99	\$1,006.99

Please contact the Accounts Receivable Specialist listed below so we may address any outstanding concerns. We appreciate your prompt attention to this matter and offer the following payment options:

- Pay by Phone by contacting the Accounts Receivable Specialist listed below with your Check (secure & encrypted).
- Remit by Mail to address: TK Elevator Corporation
PO BOX 3796
CAROL STREAM, IL 60132-3796

If you find payment has already been submitted, thank you in advance and please disregard this letter.

NIKKI MORRIS
Phone: 678-424-3681 Email: eastar@tkelevator.com



TK Elevator Corporation
 3100 Interstate North Cir SE Ste 500
 Atlanta, GA 30339-2227

MAINTENANCE INVOICE

INVOICE DATE: 01/01/2025
 CUSTOMER #: 8026120
 JOB #: US210802
 INVOICE #: 3008285693
 PO #:
 SERVICE DATE: 01/01/2025 TO 03/31/2025
 TERMS: IMMEDIATE
 TOTAL DUE: \$1,006.99

BILL TO:



ATTN: ACCOUNTS PAYABLE
 VILLAGE OF MONTICELLO
 2 PLEASANT ST
 MONTICELLO NY 12701-1408

TO VIEW AND PAY ONLINE GO TO:	https://tkelevator.billtrust.com
USE THIS ENROLLMENT TOKEN:	MBK WBF PSR

SHIP TO:
 MONTICELLO VILLAGE HALL
 2 PLEASANT ST
 MONTICELLO NY 12701

ITEM	QUANTITY	DESCRIPTION	EXTENDED AMOUNT
C211US	1	<i>Received</i> NEW HAVEN BRANCH This is a billing for the service period referenced above. FEB 10 2025 Platinum - Full Maintenance, Overtime portion not covered. Elevator - With Phone Monitoring MONTICELLO VILLAGE HALL	\$1,006.99

CREDIT CARD SURCHARGE and LATE FEES.

As banks continue to raise their credit card processing costs charged to merchants, it has become necessary to add a surcharge fee for credit card payments made on our billing and payments portal. Effective February 12, 2024, a 3% surcharge will be applied to credit card payments.

To avoid the surcharge fee, simply pay using ACH via our billing and payments portal: TKELEVATOR.BILLTRUST.COM.

Additionally, interest fees may be applied to all late payments. To avoid any interest fees on late payments, please set up AutoPay in your online billing account settings for quick and easy recurring payments.

AMOUNT	DISCOUNT	SUBTOTAL	SALES TAX	PLEASE PAY
\$1,006.99	\$0.00	\$1,006.99	\$0.00	\$1,006.99

For Service Related or General Questions, please call 860-828-6672. For Billing or Payment questions, please call 678-424-3681.

Goods or services covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended.

RETURN THIS PORTION WITH YOUR PAYMENT IN THE ENVELOPE PROVIDED WITH THE REMITTANCE ADDRESS VISIBLE



TK Elevator Corporation
 3100 Interstate North Cir SE Ste 500
 Atlanta, GA 30339-2227

INVOICE DATE: 01/01/2025
 CUSTOMER #: 8026120
 JOB #: US210802
 INVOICE #: 3008285693
 PO #:
 SERVICE DATE: 01/01/2025 TO 03/31/2025
 TERMS: IMMEDIATE
 TOTAL DUE: 1,006.99

VILLAGE OF MONTICELLO

Amount Enclosed: \$ _____

Payment Method	
<input type="checkbox"/> Personal Check Enclosed	<input type="checkbox"/> Money Order Enclosed <input type="checkbox"/> Cashiers Check Enclosed
Please Make Check Payment To:	
TK Elevator Corporation	

REMIT PAYMENT TO:



TK Elevator Corporation
 PO BOX 3796
 CAROL STREAM, IL 60132-3796

93300430082856930000000000000000000000001006990

VILLAGE OF MONTICELLO

Expense Ledger

Fiscal Year: 2025 Period From: 8 To: 7 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No./ Trans No. Req (*)	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
BUILDING & GROUNDS - VILLAGE HALL..									
A.1620.203						15,000.00			
08/01/24	0000004214	YOELY'S HEATING & COOLING INC	16276	35622	33852		0.00	175.00	
08/12/24	0000000087	CALLANAN INDUSTRIES INC		34891	33494		0.00	490.64	
09/04/24	0000000474	DILL SAFE AND LOCKSMITH	15858		33500		272.00	0.00	
09/04/24	0000000474	DILL SAFE AND LOCKSMITH	15858	34940	33500		(272.00)	0.00	
09/04/24	0000000474	DILL SAFE AND LOCKSMITH	15858	34940	33500		0.00	272.00	
09/04/24	0000000474	DILL SAFE AND LOCKSMITH	15858	34940	33500		0.00	(272.00)	
09/04/24	0000000474	DILL SAFE AND LOCKSMITH	15858	34940	33500		0.00	272.00	
10/01/24	0000004159	TK ELEVATOR CORPORATION	16501	35992	33969		0.00	80.56	
11/05/24	0000004371	MAPLEHORST FARM	16170	35503	33770		0.00	950.00	
11/19/24	0000004371	MAPLEHORST FARM	16170				950.00	0.00	
11/20/24	0000004371	MAPLEHORST FARM	16170	35503	33770		(950.00)	0.00	
11/20/24	0000004371	MAPLEHORST FARM	16170	35503	33770		0.00	950.00	
11/20/24	0000004371	MAPLEHORST FARM	16170	35503	33770		0.00	(950.00)	
12/04/24	0000004159	TK ELEVATOR CORPORATION	16204				1,087.55	0.00	
12/04/24	0000004159	TK ELEVATOR CORPORATION	16204	35573	33814		(1,087.55)	0.00	
12/04/24	0000004159	TK ELEVATOR CORPORATION	16204	35573	33814		0.00	1,087.55	
12/12/24	0000004214	YOELY'S HEATING & COOLING INC	16276				175.00	0.00	
12/13/24	0000004214	YOELY'S HEATING & COOLING INC	16276	35622	33852		(175.00)	0.00	
12/13/24	0000004214	YOELY'S HEATING & COOLING INC	16276	35622	33852		0.00	175.00	
12/13/24	0000004214	YOELY'S HEATING & COOLING INC	16276	35622	33852		0.00	(175.00)	
02/05/25	0000004159	TK ELEVATOR CORPORATION	16501				80.56	0.00	
02/05/25	0000004159	TK ELEVATOR CORPORATION	16501	35992	33969		(80.56)	0.00	
02/05/25	0000004159	TK ELEVATOR CORPORATION	16501	35992	33969		0.00	80.56	
02/05/25	0000004159	TK ELEVATOR CORPORATION	16501	35992	33969		0.00	(80.56)	
03/28/25	0000004159	TK ELEVATOR CORPORATION	16717				1,006.99	0.00	
Grand Total						15,000.00	1,006.99	3,055.75	10,937.26

#24

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING PAYMENT TO NYSHIP

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time that the Village retain certain services such as health insurance for the Village employees; and

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the payment of such services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to NYSHIP for the balance owed on the Village Employees Health Insurance for March in the amount of \$233,316.62 from the appropriation numbers in the attached Schedule "A" as listed as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

**VILLAGE OF MONTICELLO
NYS HEALTH INSURANCE
PREMIUM ALLOCATION
MARCH 2025
VENDOR NO 14**

ACCOUNT NUMBER	AMOUNT
CL.9060.800	10,424.57
CL.9070.800	4,441.68
SANITATION DEPT TOTAL	14,866.25
A.9060.800	68,330.04
A.9070.800	92,982.94
A.0380.212	548.95
A.0380.214	548.95
A.0380.215	548.95
GENERAL FUND TOTAL	162,959.83
F.9060.800	18,604.40
F.9070.800	11,963.00
WATER DEPT TOTAL	30,567.40
G.9060.800	11,870.23
G.9070.800	13,052.91
SEWER DEPT TOTAL	24,923.14
FEBRUARY 2025 TOTAL	233,316.62

000030433164220250326003687

Make your check payable to:
NYS EMPLOYEES' HEALTH INSURANCE PENDING ACCOUNT

Please Include Your Agency Code on Your Payment

State of New York
Department of Civil Service
Employee Benefits Division
PO Box 645481
Cincinnati, OH 45264-5481

Statement Number: 616
Statement date: 03/10/2025
Agency Code: 00368
Amount Due: \$ 3,043,316.42
Due Date: 3/26/2025

Brenda Galligan
Village Of Monticello
2 Pleasant Street
Monticello, NY 12701

Amount Paid:

DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

-RETAIN THE BOTTOM PORTION FOR YOUR RECORDS-

State of New York
Department of Civil Service
Employee Benefits Division
PO Box 645481
Cincinnati, OH 45264-5481

Statement Number: 616
Statement date: 03/10/2025
Agency Code: 00368
Amount Due: \$ 3,043,316.42
Due Date: 3/26/2025

Brenda Galligan
Village Of Monticello
2 Pleasant Street
Monticello, NY 12701

Instructions:

1. Pay the "**Amount Due**". Please use only this month's form for this month's payment.
2. Make check payable to: **NYS EMPLOYEES' HEALTH INSURANCE PENDING ACCOUNT.**
3. Please include your **Agency Code** on your payment.
4. Send only the **TOP PORTION of this PAGE with your check** to the above address.

**State of New York Department of Civil Service
Employee Benefits Division**

Statement Number: 616 Page: 1 of 8

Statement Date: 03/10/2025

Account Number: 00368

Send payment to:
Employee Benefits Division
State of New York
Department of Civil Service
PO Box 645481
Cincinnati, OH 45264-5481

Brenda Galligan
Village Of Monticello
2 Pleasant Street
Monticello, NY 12701

Item ID	Entry Type	Rt Efdt	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	Cvg Rt	Payment	Item Activity	Amount Due
11701585	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	1	PA7	2/24/2024	CHRG	15	1445.6600			21,684.90
11701586	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	4	PA7	2/24/2024	CHRG	32	3367.0900		107,746.88	13,264.69
11701586	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	4	PA7	2/24/2024	CHRG	32	3367.0900	033842	-77,233.44	
11701586	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	4	PA7	2/24/2024	CHRG	32	3367.0900	AUTO_MAINT	-17,248.75	
11673550	Invoice	7/1/23	3/1/24	3/31/24	606762343	10 001	10 001	4	PA7	2/24/2024	CHRG	2	3089.1700			6,178.34
11673551	Invoice	1/1/24	3/1/24	3/31/24	606762343	10 001	10 001	4	PA7	2/24/2024	CHRG	2	3367.0900			6,734.18
Total for Benefit Program PA7 :																
11701587	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	1	PR7	2/24/2024	CHRG	5	1445.6600			7,228.30
11701588	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	4	PR7	2/24/2024	CHRG	17	3367.0900		57,240.53	26,673.13
11701588	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	4	PR7	2/24/2024	CHRG	17	3367.0900	052047	-30,567.40	
11701589	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	A	PR7	2/24/2024	CHRG	11	548.9500			6,038.45
11701590	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	B	PR7	2/24/2024	CHRG	7	1654.9200			11,584.44
11701591	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	C	PR7	2/24/2024	CHRG	19	1498.0100			28,462.19
Total for Benefit Program PR7 :																
11701592	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	1	PS7	2/24/2024	CHRG	1	1445.6600			1,445.66
11701593	Invoice	1/1/24	3/1/24	3/31/24		10 001	10 001	A	PS7	2/24/2024	CHRG	5	548.9500			2,744.75
Total for Benefit Program PS7 :																
Total for Due Date 2/24/2024 :																
11731200	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	1	PA7	3/26/2024	CHRG	15	1445.6600			21,684.90
11731201	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	4	PA7	3/26/2024	CHRG	31	3367.0900			104,379.79
Total for Benefit Program PA7 :																
11731202	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	1	PR7	3/26/2024	CHRG	5	1445.6600			7,228.30
11731203	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	4	PR7	3/26/2024	CHRG	17	3367.0900			57,240.53
11731204	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	A	PR7	3/26/2024	CHRG	11	548.9500			6,038.45
11731205	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	B	PR7	3/26/2024	CHRG	7	1654.9200			11,584.44
11731206	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	C	PR7	3/26/2024	CHRG	19	1498.0100			28,462.19
Total for Benefit Program PR7 :																
11731207	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	1	PS7	3/26/2024	CHRG	1	1445.6600			1,445.66
11731208	Invoice	1/1/24	4/1/24	4/30/24		10 001	10 001	A	PS7	3/26/2024	CHRG	5	548.9500			2,744.75
Total for Benefit Program PS7 :																
Total for Due Date 3/26/2024 :																

Statement Date: 03/10/2025

Account Number: 00368

Send payment to:
 Employee Benefits Division
 State of New York
 Department of Civil Service
 PO Box 645481
 Cincinnati, OH 45264-5481

**State of New York Department of Civil Service
 Employee Benefits Division**

Brenda Galligan
 Village Of Monticello
 2 Pleasant Street
 Monticello, NY 12701

Account	Item ID	Entry Type	Rt Eftd	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	Cvg Rt	Payment	Item Activity	Amount Due
00368-10	11764497	Invoice	1/1/24	5/1/24	5/31/24		10 001	1 PA7	1	PA7	4/25/2024	CHRG	16	1445.6600			23,130.56
	11764498	Invoice	1/1/24	5/1/24	5/31/24		10 001	4 PA7	4	PA7	4/25/2024	CHRG	31	3367.0900			104,379.79
	11763199	Invoice	1/1/24	5/1/24	5/31/24	123988696	10 001	1 PA7	1	PA7	4/25/2024	CHRG	1	1445.6600			1,445.66
																	\$128,956.01
	11764499	Invoice	1/1/24	5/1/24	5/31/24		10 001	1 PR7	1	PR7	4/25/2024	CHRG	5	1445.6600			7,228.30
	11764500	Invoice	1/1/24	5/1/24	5/31/24		10 001	4 PR7	4	PR7	4/25/2024	CHRG	17	3367.0900			57,240.53
	11764501	Invoice	1/1/24	5/1/24	5/31/24		10 001	A PR7	A	PR7	4/25/2024	CHRG	10	548.9500			5,489.50
	11764502	Invoice	1/1/24	5/1/24	5/31/24		10 001	B PR7	B	PR7	4/25/2024	CHRG	7	1654.9200			11,584.44
	11764503	Invoice	1/1/24	5/1/24	5/31/24		10 001	C PR7	C	PR7	4/25/2024	CHRG	19	1498.0100			28,462.19
																	\$110,004.96
	11764504	Invoice	1/1/24	5/1/24	5/31/24		10 001	1 PS7	1	PS7	4/25/2024	CHRG	1	1445.6600			1,445.66
	11764505	Invoice	1/1/24	5/1/24	5/31/24		10 001	A PS7	A	PS7	4/25/2024	CHRG	5	548.9500			2,744.75
																	\$4,190.41
	11792399	Invoice	1/1/24	6/1/24	6/30/24		10 001	1 PA7	1	PA7	5/26/2024	CHRG	16	1445.6600			23,130.56
	11792400	Invoice	1/1/24	6/1/24	6/30/24		10 001	4 PA7	4	PA7	5/26/2024	CHRG	31	3367.0900			104,379.79
																	\$127,510.35
	11792401	Invoice	1/1/24	6/1/24	6/30/24		10 001	1 PR7	1	PR7	5/26/2024	CHRG	5	1445.6600			7,228.30
	11792402	Invoice	1/1/24	6/1/24	6/30/24		10 001	4 PR7	4	PR7	5/26/2024	CHRG	17	3367.0900			57,240.53
	11792403	Invoice	1/1/24	6/1/24	6/30/24		10 001	A PR7	A	PR7	5/26/2024	CHRG	11	548.9500			6,038.45
	11792404	Invoice	1/1/24	6/1/24	6/30/24		10 001	B PR7	B	PR7	5/26/2024	CHRG	7	1654.9200			11,584.44
	11792405	Invoice	1/1/24	6/1/24	6/30/24		10 001	C PR7	C	PR7	5/26/2024	CHRG	18	1498.0100			26,964.18
	11785042	Invoice	1/1/24	6/1/24	6/30/24	055268884	10 001	A PR7	A	PR7	5/26/2024	CHRG	1	548.9500			548.95
																	\$109,604.85
	11792406	Invoice	1/1/24	6/1/24	6/30/24		10 001	A PS7	A	PS7	5/26/2024	CHRG	6	548.9500			3,293.70
																	\$3,293.70
	11823826	Invoice	1/1/24	7/1/24	7/31/24		10 001	1 PA7	1	PA7	6/25/2024	CHRG	17	1445.6600			24,576.22
	11823827	Invoice	1/1/24	7/1/24	7/31/24		10 001	4 PA7	4	PA7	6/25/2024	CHRG	29	3367.0900			97,645.61
	11815796	Invoice	1/1/24	7/1/24	7/31/24	091746711	10 001	4 PA7	4	PA7	6/25/2024	CHRG	3	3367.0900			10,101.27
																	\$132,323.10

Statement Date: 03/10/2025

Account Number: 00368

Send payment to:
 Employee Benefits Division
 State of New York
 Department of Civil Service
 PO Box 645481
 Cincinnati, OH 45264-5481

**State of New York Department of Civil Service
 Employee Benefits Division**

Brenda Galligan
 Village Of Monticello
 2 Pleasant Street
 Monticello, NY 12701

Account	Vigor	Monti	00368	10	Item ID	Entry Type	Rt Efdt	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	Cvg Rt	Payment	Item Activity	Amount Due																			
11823828					Invoice		1/1/24	7/1/24	7/31/24		10 001	10 001	1	PR7	6/25/2024	CHRG	5	1445.6600			7,228.30																			
11823829					Invoice		1/1/24	7/1/24	7/31/24		10 001	10 001	4	PR7	6/25/2024	CHRG	17	3367.0900			57,240.53																			
11823830					Invoice		1/1/24	7/1/24	7/31/24		10 001	10 001	A	PR7	6/25/2024	CHRG	10	548.9500			5,489.50																			
11823831					Invoice		1/1/24	7/1/24	7/31/24		10 001	10 001	B	PR7	6/25/2024	CHRG	7	1654.9200			11,584.44																			
11823832					Invoice		1/1/24	7/1/24	7/31/24		10 001	10 001	C	PR7	6/25/2024	CHRG	18	1498.0100			26,964.18																			
Total for Benefit Program PR7 :																																								\$108,506.95
11823833					Invoice		1/1/24	7/1/24	7/31/24		10 001	10 001	A	PS7	6/25/2024	CHRG	6	548.9500			3,293.70																			
11815797					Invoice		1/1/24	7/1/24	7/31/24	S000135248	10 001	10 001	A	PS7	6/25/2024	CHRG	1	548.9500			548.95																			
Total for Benefit Program PS7 :																																								\$3,842.65
11853319					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	1	PA7	7/26/2024	CHRG	17	1445.6600			24,576.22																			
11853320					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	4	PA7	7/26/2024	CHRG	29	3367.0900			97,645.61																			
Total for Benefit Program PA7 :																																								\$122,221.83
11853321					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	1	PR7	7/26/2024	CHRG	5	1445.6600			7,228.30																			
11853322					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	4	PR7	7/26/2024	CHRG	17	3367.0900			57,240.53																			
11853323					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	A	PR7	7/26/2024	CHRG	10	548.9500			5,489.50																			
11853324					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	B	PR7	7/26/2024	CHRG	7	1654.9200			11,584.44																			
11853325					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	C	PR7	7/26/2024	CHRG	18	1498.0100			26,964.18																			
Total for Benefit Program PR7 :																																								\$108,506.95
11853326					Invoice		1/1/24	8/1/24	8/31/24		10 001	10 001	A	PS7	7/26/2024	CHRG	5	548.9500			2,744.75																			
Total for Benefit Program PS7 :																																								\$2,744.75
ACA PCORI FEE2023					PCORI Debi			1/1/23	12/31/23						7/31/2024						707.19																			
Total for Benefit Program :																																								\$707.19
11881816					Invoice		1/1/24	9/1/24	9/30/24		10 001	10 001	1	PA7	8/26/2024	CHRG	17	1445.6600			24,576.22																			
11881817					Invoice		1/1/24	9/1/24	9/30/24		10 001	10 001	4	PA7	8/26/2024	CHRG	29	3367.0900			97,645.61																			
Total for Benefit Program PA7 :																																								\$122,221.83
11881818					Invoice		1/1/24	9/1/24	9/30/24		10 001	10 001	1	PR7	8/26/2024	CHRG	5	1445.6600			7,228.30																			
11881819					Invoice		1/1/24	9/1/24	9/30/24		10 001	10 001	4	PR7	8/26/2024	CHRG	17	3367.0900			57,240.53																			
11881820					Invoice		1/1/24	9/1/24	9/30/24		10 001	10 001	A	PR7	8/26/2024	CHRG	10	548.9500			5,489.50																			

**State of New York Department of Civil Service
Employee Benefits Division**

Statement Number: 616
Statement Date: 03/10/2025
Account Number: 00368

Send payment to:
Employee Benefits Division
State of New York
Department of Civil Service
PO Box 645481
Cincinnati, OH 45264-5481

Brenda Galligan
Village Of Monticello
2 Pleasant Street
Monticello, NY 12701

Account	Item ID	Entry Type	Rt	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	Cvg Rt	Payment	Item Activity	Amount Due	
00368	10																	
	11881821	Invoice	1/1/24	9/1/24	9/30/24		10 001	B PR7			8/26/2024	CHRG	7	1654.9200			11,584.44	
	11881822	Invoice	1/1/24	9/1/24	9/30/24		10 001	C PR7			8/26/2024	CHRG	18	1498.0100			26,964.18	
																	\$108,506.95	
	11881823	Invoice	1/1/24	9/1/24	9/30/24		10 001	A PS7			8/26/2024	CHRG	5	548.9500			2,744.75	
																	\$2,744.75	
	11916692	Invoice	1/1/24	10/1/24	10/31/24		10 001	1 PA7			9/25/2024	CHRG	17	1445.6600			24,576.22	
	11916693	Invoice	1/1/24	10/1/24	10/31/24		10 001	4 PA7			9/25/2024	CHRG	29	3367.0900			97,645.61	
																	\$122,221.83	
	11916694	Invoice	1/1/24	10/1/24	10/31/24		10 001	1 PR7			9/25/2024	CHRG	5	1445.6600			7,228.30	
	11916695	Invoice	1/1/24	10/1/24	10/31/24		10 001	4 PR7			9/25/2024	CHRG	17	3367.0900			57,240.53	
	11916696	Invoice	1/1/24	10/1/24	10/31/24		10 001	A PR7			9/25/2024	CHRG	10	548.9500			5,489.50	
	11916697	Invoice	1/1/24	10/1/24	10/31/24		10 001	B PR7			9/25/2024	CHRG	6	1654.9200			9,929.52	
	11916698	Invoice	1/1/24	10/1/24	10/31/24		10 001	C PR7			9/25/2024	CHRG	19	1498.0100			28,462.19	
																	\$108,350.04	
	11916699	Invoice	1/1/24	10/1/24	10/31/24		10 001	A PS7			9/25/2024	CHRG	5	548.9500			2,744.75	
																	\$2,744.75	
	11947278	Invoice	1/1/24	11/1/24	11/30/24		10 001	1 PA7			10/26/2024	CHRG	17	1445.6600			24,576.22	
	11947279	Invoice	1/1/24	11/1/24	11/30/24		10 001	4 PA7			10/26/2024	CHRG	29	3367.0900			97,645.61	
	11937497	Invoice	1/1/24	11/1/24	11/30/24	077505421	10 001	4 PA7			10/26/2024	CHRG	1	3367.0900			3,367.09	
																	\$125,588.92	
	11947280	Invoice	1/1/24	11/1/24	11/30/24		10 001	1 PR7			10/26/2024	CHRG	5	1445.6600			7,228.30	
	11947281	Invoice	1/1/24	11/1/24	11/30/24		10 001	4 PR7			10/26/2024	CHRG	17	3367.0900			57,240.53	
	11947282	Invoice	1/1/24	11/1/24	11/30/24		10 001	A PR7			10/26/2024	CHRG	11	548.9500			6,038.45	
	11947283	Invoice	1/1/24	11/1/24	11/30/24		10 001	B PR7			10/26/2024	CHRG	6	1654.9200			9,929.52	
	11947284	Invoice	1/1/24	11/1/24	11/30/24		10 001	C PR7			10/26/2024	CHRG	18	1498.0100			26,964.18	
	11936758	Invoice	1/1/24	11/1/24	11/30/24	128307730	10 001	A PR7			10/26/2024	CHRG	3	548.9500			1,646.85	
																	\$109,047.83	
	11947285	Invoice	1/1/24	11/1/24	11/30/24		10 001	A PS7			10/26/2024	CHRG	5	548.9500			2,744.75	
																	\$2,744.75	

Statement Date: 03/10/2025

Account Number: 00368

Send payment to:
 Employee Benefits Division
 State of New York
 Department of Civil Service
 PO Box 645481
 Cincinnati, OH 45264-5481

**State of New York Department of Civil Service
 Employee Benefits Division**

Brenda Galligan
 Village Of Monticello
 2 Pleasant Street
 Monticello, NY 12701

Account	Item ID	Entry Type	Rt Efdt	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	Cvg Rt	Payment	Item Activity	Amount Due	
Account: Vigofronti	10																	
	11976025	Invoice	1/1/24	12/1/24	12/31/24		10 001	1 PA7	1	PA7	11/25/2024	CHRG	17	1445.6600			24,576.22	
	11976026	Invoice	1/1/24	12/1/24	12/31/24		10 001	4 PA7	4	PA7	11/25/2024	CHRG	29	3367.0900			97,645.61	
	11976027	Invoice	1/1/24	12/1/24	12/31/24		10 001	1 PR7	1	PR7	11/25/2024	CHRG	5	1445.6600			7,228.30	
	11976028	Invoice	1/1/24	12/1/24	12/31/24		10 001	4 PR7	4	PR7	11/25/2024	CHRG	17	3367.0900			57,240.53	
	11976029	Invoice	1/1/24	12/1/24	12/31/24		10 001	A PR7	A	PR7	11/25/2024	CHRG	11	548.9500			6,038.45	
	11976030	Invoice	1/1/24	12/1/24	12/31/24		10 001	B PR7	B	PR7	11/25/2024	CHRG	6	1654.9200			9,929.52	
	11976031	Invoice	1/1/24	12/1/24	12/31/24		10 001	C PR7	C	PR7	11/25/2024	CHRG	18	1498.0100			26,964.18	
	11976032	Invoice	1/1/24	12/1/24	12/31/24		10 001	A PS7	A	PS7	11/25/2024	CHRG	5	548.9500			2,744.75	
	12006228	Invoice	1/1/25	1/1/25	1/31/25		10 001	1 PA7	1	PA7	12/26/2024	CHRG	17	1479.5300			25,152.01	
	12006229	Invoice	1/1/25	1/1/25	1/31/25		10 001	4 PA7	4	PA7	12/26/2024	CHRG	28	3367.8000			94,298.40	
	12006230	Invoice	1/1/25	1/1/25	1/31/25		10 001	1 PR7	1	PR7	12/26/2024	CHRG	3	1479.5300			4,438.59	
	12006231	Invoice	1/1/25	1/1/25	1/31/25		10 001	4 PR7	4	PR7	12/26/2024	CHRG	17	3367.8000			57,252.60	
	12006232	Invoice	1/1/25	1/1/25	1/31/25		10 001	A PR7	A	PR7	12/26/2024	CHRG	13	551.8500			7,174.05	
	12006233	Invoice	1/1/25	1/1/25	1/31/25		10 001	B PR7	B	PR7	12/26/2024	CHRG	5	1820.5600			9,102.80	
	12006234	Invoice	1/1/25	1/1/25	1/31/25	087509880	10 001	A PR7	A	PR7	12/26/2024	CHRG	18	1511.5500			27,207.90	
	12000045	Invoice	1/1/24	1/1/24	1/31/25	134562482	10 001	A PR7	A	PR7	12/26/2024	CHRG	7	548.9500			3,842.65	
	12000047	Invoice	1/1/24	1/1/24	1/31/25	134562482	10 001	A PR7	A	PR7	12/26/2024	CHRG	7	548.9500			3,842.65	
	12006235	Invoice	1/1/25	1/1/25	1/31/25		10 001	A PS7	A	PS7	12/26/2024	CHRG	5	551.8500			2,759.25	
	12047452	Invoice	1/1/25	2/1/25	2/28/25		10 001	1 PA7	1	PA7	1/26/2025	CHRG	9	1479.5300			13,315.77	
	12047453	Invoice	1/1/25	2/1/25	2/28/25		10 001	4 PA7	4	PA7	1/26/2025	CHRG	16	3367.8000			53,884.80	
	12047454	Invoice	1/1/25	2/1/25	2/28/25		10 001	1 PR7	1	PR7	1/26/2025	CHRG	3	1479.5300			4,438.59	
Total for Due Date 10/26/2024 :																		
\$237,381.50																		
Total for Benefit Program PA7 :																		
\$122,221.83																		
Total for Due Date 11/25/2024 :																		
\$232,367.56																		
Total for Benefit Program PS7 :																		
\$2,744.75																		
Total for Due Date 12/26/2024 :																		
\$119,450.41																		
Total for Benefit Program PA7 :																		
\$112,861.24																		
Total for Benefit Program PS7 :																		
\$2,759.25																		
Total for Due Date 12/26/2024 :																		
\$235,070.90																		
Total for Benefit Program PA7 :																		
\$67,200.57																		

Statement Number: 0310/2025

Statement Date: 00368

Account Number: 00368

Send payment to:
 Employee Benefits Division
 State of New York
 Department of Civil Service
 PO Box 645481
 Cincinnati, OH 45264-5481

**State of New York Department of Civil Service
 Employee Benefits Division**

Brenda Galligan
 Village Of Monticello
 2 Pleasant Street
 Monticello, NY 12701

Account: Vigorfonti 00368 10	Item ID	Entry Type	Rt	Effdt	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	Cvg Rt	Payment	Item Activity	Amount Due
	12047455	Invoice	1/1/25		2/1/25	2/28/25		10	001	4	PR7	1/26/2025	CHRG	17	3367.8000			57,252.60
	12047456	Invoice	1/1/25		2/1/25	2/28/25		10	001	A	PR7	1/26/2025	CHRG	12	551.8500			6,622.20
	12047457	Invoice	1/1/25		2/1/25	2/28/25		10	001	B	PR7	1/26/2025	CHRG	5	1820.5600			9,102.80
	12047458	Invoice	1/1/25		2/1/25	2/28/25		10	001	C	PR7	1/26/2025	CHRG	19	1511.5500			28,719.45
	12036233	Invoice	1/1/24		2/1/25	2/28/25	128307730	10	001	C	PR7	1/26/2025	CHRG	5	1498.0100			7,490.05
	12036234	Invoice	1/1/25		2/1/25	2/28/25	128307730	10	001	C	PR7	1/26/2025	CHRG	1	1511.5500			1,511.55
																		\$115,137.24
	12047459	Invoice	1/1/25		2/1/25	2/28/25		10	001	A	PS7	1/26/2025	CHRG	4	551.8500			2,207.40
																		\$2,207.40
																		\$184,545.21
	12088950	Invoice	1/1/25		3/1/25	3/31/25		10	001	1	PA7	2/23/2025	CHRG	9	1479.5300			13,315.77
	12088951	Invoice	1/1/25		3/1/25	3/31/25		10	001	4	PA7	2/23/2025	CHRG	15	3367.8000			50,517.00
																		\$63,832.77
	12088952	Invoice	1/1/25		3/1/25	3/31/25		10	001	A	PC7	2/23/2025	CHRG	1	551.8500			551.85
	12064026	Invoice	1/1/24		3/1/25	3/31/25	C000145181	10	001	A	PC7	2/23/2025	CHRG	6	548.9500			3,293.70
	12064027	Invoice	1/1/25		3/1/25	3/31/25	C000145181	10	001	A	PC7	2/23/2025	CHRG	2	551.8500			1,103.70
																		\$4,949.25
	12088953	Invoice	1/1/25		3/1/25	3/31/25		10	001	1	PR7	2/23/2025	CHRG	3	1479.5300			4,438.59
	12088954	Invoice	1/1/25		3/1/25	3/31/25		10	001	4	PR7	2/23/2025	CHRG	17	3367.8000			57,252.60
	12088955	Invoice	1/1/25		3/1/25	3/31/25		10	001	A	PR7	2/23/2025	CHRG	13	551.8500			7,174.05
	12088956	Invoice	1/1/25		3/1/25	3/31/25		10	001	B	PR7	2/23/2025	CHRG	5	1820.5600			9,102.80
	12088957	Invoice	1/1/25		3/1/25	3/31/25		10	001	C	PR7	2/23/2025	CHRG	18	1511.5500			27,207.90
	12063149	Invoice	1/1/24		3/1/25	3/31/25	128307730	10	001	A	PR7	2/23/2025	CHRG	5	548.9500			2,744.75
	12063150	Invoice	1/1/25		3/1/25	3/31/25	128307730	10	001	A	PR7	2/23/2025	CHRG	2	551.8500			1,103.70
																		\$109,024.39
	12088958	Invoice	1/1/25		3/1/25	3/31/25		10	001	A	PS7	2/23/2025	CHRG	4	551.8500			2,207.40
																		\$2,207.40
																		\$180,013.81
	12127786	Invoice	1/1/25		4/1/25	4/30/25		10	001	1	PA7	3/26/2025	CHRG	10	1479.5300			14,795.30
	12127787	Invoice	1/1/25		4/1/25	4/30/25		10	001	4	PA7	3/26/2025	CHRG	14	3367.8000			47,149.20
	12106465	Invoice	1/1/25		4/1/25	4/30/25	126822661	10	001	1	PA7	3/26/2025	CHRG	1	1479.5300			1,479.53

**State of New York Department of Civil Service
Employee Benefits Division**

Statement Number: 616 Page: 7 of 8

Statement Date: 03/10/2025

Account Number: 00368

Employee Benefits Division
State of New York
Department of Civil Service
PO Box 645481
Cincinnati, OH 45264-5481

Send payment to:

Brenda Galligan
Village Of Monticello
2 Pleasant Street
Monticello, NY 12701

Account: Vigofmonti	00368	10	Item ID	Entry Type	Rt Eifdt	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	CvgRt	Payment	Item Activity	Amount Due
12106466	Credit	1/1/25	126822661	10	001	4	PA7	3/26/2025	CHRG	-1	3367.8000								-3,367.80
Total for Benefit Program PA7 :																			\$60,056.23
12127788	Invoice	1/1/25	4/30/25	10	001	A	PC7	3/26/2025	CHRG	1	551.8500								551.85
Total for Benefit Program PC7 :																			\$551.85
12127789	Invoice	1/1/25	4/30/25	10	001	1	PR7	3/26/2025	CHRG	3	1479.5300								4,438.59
12127790	Invoice	1/1/25	4/30/25	10	001	4	PR7	3/26/2025	CHRG	17	3367.8000								57,252.60
12127791	Invoice	1/1/25	4/30/25	10	001	A	PR7	3/26/2025	CHRG	13	551.8500								7,174.05
12127792	Invoice	1/1/25	4/30/25	10	001	B	PR7	3/26/2025	CHRG	5	1820.5600								9,102.80
12127793	Invoice	1/1/25	4/30/25	10	001	C	PR7	3/26/2025	CHRG	18	1511.5500								27,207.90
Total for Benefit Program PR7 :																			\$105,175.94
12127794	Invoice	1/1/25	4/30/25	10	001	A	PS7	3/26/2025	CHRG	4	551.8500								2,207.40
Total for Benefit Program PS7 :																			\$2,207.40
Total for Due Date 3/26/2025 :																			\$167,991.42
Total for Vigofmonti																			\$3,039,422.29
Total for 10																			\$3,039,422.29

**State of New York Department of Civil Service
Employee Benefits Division**

Statement Number: 616 Page: 8 of 8
 Statement Date: 03/10/2025
 Account Number: 00368

Send payment to:
 Employee Benefits Division
 State of New York
 Department of Civil Service
 PO Box 645481
 Cincinnati, OH 45264-5481

Brenda Galligan
 Village Of Monticello
 2 Pleasant Street
 Monticello, NY 12701

Account:	Item ID	Entry Type	Rt Eifdt	Cvg Bgn Dt	Cvg End Dt	Emplid	Plan Type	Benf Plan	Cvg Cd	Benf Prog	DueDt	Inv Type	BU	Cvg Rt	Payment	Item Activity	Amount Due
HEALTH ADM FEE 24		AdmChrgInv		4/1/23	3/31/24						7/31/2024						3,894.13
Total for Benefit Program :																	
Total for Due Date 7/31/2024 :																	
Total for Vigofmonti																	
Total for 20																	

\$3,894.13
 \$3,894.13
 \$3,894.13
 \$3,894.13

#30

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING PAYMENT TO COMPUTER DOCTORS

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time that the Village retain certain services such as health insurance for the Village employees; and

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the payment of such services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to Computer Doctors in the amount of \$1,170.00 for yearly maintenance to the Village computer systems from app#A.1680.404 (Shared Services-Subscriptions) as listed as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

VILLAGE OF MONTICELLO

2 PLEASANT ST
MONTICELLO, NY 12701

PO Number : 16718
Date : 03/28/2025
Page: 1 of 1

Purchase Order

Ship To:

Vendor : 0000000199
COMPUTER DOCTORS
5 TRIANGLE ROAD
LIBERTY, NY 12754

Bill To:

PHONE# (845) 295-9000

Description: YEARLY MAINTENANCE

Qty.	Unit	Description	Unit Price	Amount
1.0000	1	INV#5269813 A.1680.404 (GENERAL.SHARED SERVICES:SUBSCRIPTIONS)	1,170.0000	1,170.00
			Total:	<u>1,170.00</u>

Ordered By: JGM Approved By:

Department Head

Date

Village Manager

Date



5 TRIANGLE RD
 LIBERTY, NY
 12754
 (845)295-9000

Invoice

Date	Invoice #
11/21/2024	5269813

Name/Address
Village of Monticello 2 Pleasant Street Monticello, NY 12701

P.O. No.

Qty	Description	Rate	Amount
1	Symantec Endpoint Security Yearly Billing Network Server Version	144.00	144.00
1	Symantec Endpoint Security Yearly Billing Network Workstation Version Renewal endpoint antivirus / intrusion prevention	1,026.00	1,026.00

Received
 MAR 6 2025
 Village of Monticello

Remember to always back up your data.	Subtotal	\$1,170.00
	Sales Tax (8.0%)	\$0.00
	Total	\$1,170.00
	Payments/Credits	\$0.00
	Balance Due	\$1,170.00

VILLAGE OF MONTICELLO

Expense Ledger

Date Prepared: 03/28/2025 03:25 PM
 Report Date: 03/28/2025
 Account Table:
 Alt. Sort Table:

Fiscal Year: 2025 Period From: 8 To: 7 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No. / Trans No. Req (*)	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
A.1680.404		SHARED SERVICES:SUBSCRIPTIONS				3,600.00			
02/06/25	0000004048	JAY SHERB		36042	33958		0.00	50.00	
03/18/25	0000000199	COMPUTER DOCTORS	16660				904.45	0.00	
03/18/25	0000002181	WELLS FARGO VENDOR FIN SERV	16663				126.00	0.00	
03/19/25	0000002185	ZELACOM ELECTRONIC PUBLISHING	16691				635.00	0.00	
03/19/25	0000000199	COMPUTER DOCTORS	16660	36314			(904.45)	0.00	
03/19/25	0000000199	COMPUTER DOCTORS	16660	36314			0.00	904.45	
03/19/25	0000002181	WELLS FARGO VENDOR FIN SERV	16663	36317			(126.00)	0.00	
03/19/25	0000002181	WELLS FARGO VENDOR FIN SERV	16663	36317			0.00	126.00	
03/19/25	0000002185	ZELACOM ELECTRONIC PUBLISHING	16691	36321			(635.00)	0.00	
03/19/25	0000002185	ZELACOM ELECTRONIC PUBLISHING	16691	36321			0.00	635.00	
03/28/25	0000000199	COMPUTER DOCTORS	16718				1,170.00	0.00	
Grand Total						3,600.00	1,170.00	1,715.45	714.55

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

AUTHORIZING THE GRANT WRITER TO PREPARE AND SUBMIT GRANT REQUESTS TO SENATOR KIRSTEN GILLIBRAND AND CONGRESSMAN JOSH RILEY FOR VARIOUS MUNICIPAL AND COMMUNITY PROJECTS

WHEREAS, the Village of Monticello seeks to enhance community resources, improve municipal infrastructure, and expand youth programming to better serve its residents; and

WHEREAS, securing federal funding will support critical projects that align with the Village’s commitment to improving public facilities and services; and

WHEREAS, the Village has identified four priority projects that require grant funding, including:

1. **Development of a Youth Center** – To establish a dedicated space for youth engagement, education, and recreation.
2. **Roof and Window Repairs at Village Hall** – To address structural deficiencies and improve energy efficiency and safety at the Village’s primary municipal building.
3. **Police Station Roof Repairs and Women’s Locker Room Addition** – To enhance the integrity of the police facility and ensure proper accommodations for female officers.
4. **Youth Experiential Learning Programs** – To create hands-on educational opportunities that equip youth with valuable skills and career exposure.

WHEREAS, Senator Kirsten Gillibrand and Congressman Josh Riley provide grant opportunities to support municipal and community-based projects; and

WHEREAS, the Village desires to authorize the grant writer to research, prepare, and submit grant applications for the aforementioned projects to secure federal funding; and

WHEREAS, the Village agrees to compensate the grant writer at a rate of **\$75.00 per hour, not to exceed 40 hours without prior approval from the Village Board;**

NOW, THEREFORE, BE IT RESOLVED, that the Village of Monticello Board of Trustees hereby authorizes the grant writer to prepare and submit four grant requests to Senator Kirsten Gillibrand and Congressman Josh Riley for the purposes stated above; and

BE IT FURTHER RESOLVED, that the Village Board directs the Mayor and the Village Manager to provide any necessary documentation and support to facilitate the submission of these applications; and

BE IT FURTHER RESOLVED, that compensation for the grant writer shall not exceed **40 hours without additional approval** by the Village Board; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

#32

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd , 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING AMENDMENTS TO THE VILLAGE CODE, CHAPTER A-290, "FEE SCHEDULE"

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time that certain fees be set in order to protect the Village residents from being overcharged for various services; and

WHEREAS, the Board pursuing best practices as well as complying with all provisions of law has determined to authorize this action concerning such fees as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes the amendment of the Village Code, Chapter A-290 entitled, "Fee Schedule" to increase the fee for returned shopping carts from \$15.00 per cart to \$100.00 per cart and for the Village to bill the appropriate establishment as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

#33

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION SETTING A PUBLIC HEARING DATE FOR LOCAL LAW #4 OF 2025

WHEREAS, the Village of Monticello, New York ("Village") desires to establish laws and regulations in regards to property owners that are delinquent and would like to set up Tax Installments for their delinquent tax years; and

WHEREAS, the Village is desirous to create their own law that is similar to the updated New York State Department of Taxation in regards to Real Property Taxes and also the law that was adopted by the Sullivan County Government Real Property Tax Office regarding Tax Installments for delinquent property owners and wishes to consider proposing this Local Law and setting up a Public Hearing; and

WHEREAS, the Village Board of Trustees finds it proper and prudent to set a Public Hearing for proposed Local Law #4 of 2025, Amending Article IV of the Village Code Chapter 226 entitled, "Taxation" section 226-22.1-226-22.12 "Authority to Enter into a Tax Installment Agreement, Commencement, Copies of Agreements" within thirty (30) days of the approving of this resolution.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. By adoption of this Resolution, the Public Hearing for proposed Local Law #4 of 2025, Amending Article IV of the Village Code Chapter 226 entitled, "Taxation" section 226-22.1-226-22.12 "Authority to Enter into a Tax Installment Agreement, Commencement, Copies of Agreements" has been set for May 7th, 2025 as set forth in the Village records.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

LOCAL LAW 4 OF 2025

A LOCAL LAW TO AMEND ARTICLE IV OF CHAPTER 226 OF THE VILLAGE OF MONTICELLO CODE

TAX INSTALLMENT PAYMENTS

- §226-22.1 Authority
- §226-22.2 Term
- §226-22.3 Payment Schedule
- §226-22.4 Down payment
- §226-22.5 Eligible Properties
- §226-22.6 Commencement
- §226-22.7 Discretion
- §226-22.8 Eligible Owner
- §226-22.9 Amount Due
- §226-22.10 Interest and Penalties
- §226-22.11 Tax Installment Agreement Contract
- §226-22.12 Default

§226-22.1 Authority

The Tax Enforcing Officer is hereby granted the authority to prepare and execute, on behalf of the Village of Monticello, Installment Agreement(s) with eligible owners for the installment payment of eligible delinquent taxes affecting all properties within such tax district, in accordance with §1146 and §1184 of the Real Property Tax Law, as amended, and this Local Law Adopted 7-10-2000 by LL #9 Of 2000, amended in its entirety 12-6-2011 by LL #1 of 2012 without further notice to, nor consent of, the Village Board or Village Manager.

§226-22.2 Term

The Tax Collector shall determine, and the Installment Agreement(s) shall specify, the maximum term to be determined by the enforcing officer on a case-by-case basis, which said maximum term shall not exceed 24 months.

§226-22.3 Payment Schedule

The payment schedule shall be twenty-four (24) monthly payments, each due on the last day of each month. The enforcing officer shall not be required to notify the eligible owner when an installment payment is due.

§226-22.4 Down Payment

The required initial down payment, as determined in the discretion of the enforcing officer, shall be no less than 15% of the eligible delinquent taxes.

§226-22.5 Eligible Properties

Only Residential, Owner-Occupied Properties shall be permitted to be included in any Installment Agreement(s). Eligible owners shall be permitted to include no more than five (5) parcels in

an Installment Agreement(s) at any one time. An individual may not sign more than three (3) Installment Agreements with the Village, regardless of the form of ownership.

§226-22.6 Commencement

Installment payment of eligible delinquent taxes shall commence upon the signing of an Installment Agreement(s) between the Tax Collector and the eligible owner, which shall be no earlier than 30 days after the delivery of the return of unpaid taxes to the enforcing officer, in accordance with §1184(5) of the Real Property Tax Law. The fully-executed Installment Agreement(s) shall be kept on file in the office of the enforcing officer.

§226-22.7 Discretion

The enforcing officer shall have discretion regarding the specific terms of each Installment Agreement(s) within the limitations set forth in this legislation and in §1146 and §1184 of the Real Property Tax Law. In addition, the enforcing officer shall have discretion in approving or disapproving a particular eligible owner based upon the enforcing officer's determination of the ability and propensity of the eligible owner to timely comply with the terms and conditions of Installment Agreement(s).

§226-22.8 Eligible Owner

- A. Any owner of residential property with a tax delinquency greater than Five Hundred (\$500.00) Dollars but less than Thirty Thousand (\$30,000.00) Dollars shall be permitted to enter into a repayment plan to cure a tax delinquency at any time until the date of redemption, subject to the restrictions in paragraph (B) of this paragraph. If a property owner owns more than one parcel within the tax district in which there is a delinquent tax lien, the owner shall be required to address all of said parcels with delinquent taxes by entering into an Installment Agreement for each parcel or paying the taxes in full. Eligible owners shall be permitted to include no more than five (5) parcels in an Installment Agreement(s) at any one time. An individual may not sign more than five (5) Installment Agreements with the County, regardless of the form of ownership.
- B. A property owner shall not be eligible to enter into an Installment Agreement(s) where:
 - i. There is a delinquent tax lien on the same property for which the application is made or on another property owned by such person and such delinquent tax lien is not eligible to be made part of the Installment Agreement(s) pursuant to local law;
 - ii. Such person is the owner of another parcel within the tax district on which there is a delinquent tax lien, unless such delinquent tax lien is eligible to be and is made part of the Installment Agreement(s);
 - iii. Such person was the owner of property on which there existed a delinquent tax lien and which lien was foreclosed within three years of the date on which an application is made to execute an Installment Agreement(s); or

- iv. Such person defaulted on an Installment Agreement(s) executed pursuant to local law within three years of the date on which an application is made to execute an Installment Agreement(s).

§226-22.9 Amount due

The amount due under an Installment Agreement shall be the eligible delinquent taxes that are greater than Five Hundred (\$500.00) Dollars but less than Thirty Thousand (\$30,000.00) Dollars plus the interest that is to accrue on each installment payment up to and including the date on which each payment is to be made. Pursuant to §1146 of the Real Property Tax Law, the Installment Agreement(s) shall provide that the amount due shall be paid, as nearly as possible, in equal amounts on each payment due date. Each installment payment shall be due on the last day of the month on which it is to be paid. Such payments shall be applied first to interest, penalties and other charges, and then to principal.

§226-22.10 Interest and penalties.

Interest on a total amount of eligible delinquent taxes, less the amount of the down payment made by the eligible owner, shall be the amount as determined pursuant to § 924-a of the Real Property Tax Law. The rate of interest in effect on the date the Installment Agreement(s) is/are signed shall remain constant during the period of the Installment Agreement(s). If an installment is not paid on or before the date it is due, interest shall be added at the rate prescribed by §924-a of the Real Property Tax Law for each month, or portion thereof, until paid. In addition, if an installment is not paid by the end of the 15th calendar day after the payment due date, a late charge of 5% of the overdue payment shall be added.

§226-22.11 Delinquent Tax Installment Agreement Contract

Upon the understanding of the aforementioned information the Eligible Owner shall enter into a Delinquent Tax Installment Agreement meeting the following conditions:

- A. You must supply a copy of your deed with this agreement.
- B. You must pay the current tax year in full with all penalties and interest in order to put this agreement in place.
- C. You must remain current with all future taxes for the Village of Monticello, (School taxes must be paid between September 1st and November 30th, Town & County Taxes must be paid between January 1st and April 1st.).
- D. **All** delinquent taxes must be put into this agreement.
- E. Late payments on any installment will result in a default and possible foreclosure or other legal remedy authorized by law.
- F. There are no prepayment penalties.

§226-22.12 Default

The owner shall be deemed to be in default of their Installment Agreement(s) pursuant to this section upon the occurrence of any of the following events:

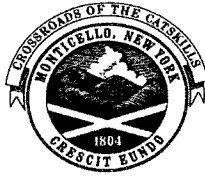
- A. Any payment due under the Installment Agreement(s) is not made within forty-five days from the payment due date;
- B. Non-payment of any tax, special ad valorem levy or special assessment which is

levied subsequent to the signing of the Installment Agreement(s) by the tax district, and which is not paid prior to the receipt of the return of unpaid taxes by the enforcing officer. This shall include all parcels owned by the eligible owner, whether or not the parcel(s) were included in the original Installment Agreement(s);

- C. The subject property is sold; or
- D. The total principal amount in arrears for all parcels included in an Installment Agreement(s) exceed Thirty Thousand (\$30,000.00) Dollars.

In the event of a default in payments, and after service of a twenty-day (20) notice of default, the tax district shall have the right to require the entire unpaid balance, with interest, to be paid in full. The tax district shall also have the right to enforce the collection of the delinquent tax lien pursuant to the applicable sections of law. Where an eligible owner is in default and the tax district does not either require the eligible owner to pay in full the balance of the delinquent taxes or elect to institute foreclosure proceedings, the tax district shall not be deemed to have waived the right to do so.

VILLAGE OF MONTICELLO
2 Pleasant Street
Monticello, NY 12701
(845)794-6130 Ph
(845)794-2327 Fax



Rochelle B. Massey
Mayor
James Snowden
Village Manager
Janine Gandy-McKinney
Village Clerk/Tax Collector
Donald Appel
Village Treasurer

APPLICATION FOR INSTALLMENT AGREEMENT

An Installment Agreement provides property owners who have delinquent taxes an opportunity to bring their taxes current and avoid being foreclosed upon. Your application will be reviewed by the Village of Monticello Tax Collector. If acceptable, the total amount of delinquent tax, penalties, and interest less a minimum 15% down payment, will determine the twenty-four monthly payments. By signing this agreement, it is your understanding that:

1. You must supply a copy of your deed with this agreement.
2. You must pay the current tax year in full with all penalties and interest in order to put this agreement in place.
3. You must remain current with all future taxes for the Village of Monticello, (School taxes must be paid between September 1st and November 30th, Town & County Taxes must be paid between January 1st and April 1st.)
4. All delinquent taxes must be put into this agreement.
5. Late payments on any installment will result in a default and possible foreclosure or other legal remedy authorized by law.
6. There are no prepayment penalties.

Please answer the following questions to the best of your ability. If additional space is required, attach a separate sheet of paper to the application. Return the application to the above address.

Name of Owners on Deed: _____

Mailing address: _____

Telephone number(s): _____

Property Location/Street _____ City _____

Township: _____ Thompson _____ Village: _____ Monticello _____

Tax Map Number Section: _____ Block: _____ Lot(s): _____

Deed Book/Liber: _____ Page _____

Property Description: Lot Size/Acres: _____ Class Code: _____

Assessed Value: Land: \$ _____ Full: \$ _____ School District: _____

Amount of Delinquent Taxes (Including Penalties & Interest): _____

Date Property was purchased: _____

1. Are there other liens against the property? (ie: Mortgage, County Taxes, Water & Sewer Charges) **YES or NO**

2. If Yes, list the lien holder (s):

3. What years are you delinquent with the taxes?

4. Are there any contaminated materials located on this property? **YES or NO**
 If Yes, what are they and where they are located? _____

5. Are there any building code violations on the property? **YES or NO**
 If Yes, what are the violations? _____

6. Did you purchase this property at a tax foreclosure sale (tax auction)? **YES or NO**

7. Do you own any other property in Sullivan County? **YES or NO**
 a. If Yes, list the township and section, lock and lot: _____

b. Are all the taxes current: **YES or NO**

c. If No, what years are owed for which parcel? _____

8. Have you previously entered into an Installment Agreement with the County of Sullivan? **YES or NO**
 If Yes: a. Are payments current? **YES or NO**
 b. Is it paid in full: **YES or NO**

This section must be completed before a Notary Public.

By signing this agreement, I/we acknowledge that I/we have carefully read and understand the questions and have truthfully and to the best of my/our ability answered them under penalty of perjury.

 Signature of owner(s)

Sworn before me this _____ day of _____, 20____ personally appeared _____ before me.

 Notary Public Signature

Notary Stamp/Seal:

#34

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING PAYMENT TO HONEST CREATIVE

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time that the Village retain certain services such as health insurance for the Village employees; and

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the payment of such services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to Honest Creative for work completed for the new Village website in the amount of \$8,000.00 from app#A.1680.202(Web Update) as listed as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

INVOICE

Honest Creative LLC
16 Grandview Avenue
Cornwall on Hudson, NY 12520

jen@honestcreative.co
+1 (914) 418-4100
honestcreative.co

honest

Bill to

Monticello Village Hall
2 Pleasant Street
Monticello, NY 12701

Ship to

Monticello Village Hall
2 Pleasant Street
Monticello, NY 12701

Invoice details

Invoice no.: 1895
Terms: Net 30
Invoice date: 02/24/2025
Due date: 03/26/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Website Design & Development	<p>Honest Creative will design and build a new Village of Monticello website that facilitates a user-friendly experience for accessing municipal information and simplifies content management. The site will serve as a public communications tool, incorporating much of the content from the existing site along with an event calendar, a news section, forms and application downloads and archived board minutes.</p> <p>Honest will conduct competitive market research and work with the Village of Monticello team to determine the navigation of the new site. A site map will be presented to the team for review. After navigation is approved, Honest will present home page design options along with subpage layouts. Once the design concept is approved, coding will begin.</p> <p>Specifically included:</p> <ul style="list-style-type: none">• Competitive Research• Site Navigation & Planning Site Architecture & Wireframes Design• Layouts & Comps Design Alterations• Web Development• Production of 10-15 individual web pages• HTML/CSS/PHP coding of the site• Image preparation and optimization	0.5	\$16,000.00	\$8,000.00

for web

- Content population
- Migration of one year of Board Minutes to the new site
- Quality Assurance Testing
- Site wide testing, debugging and quality assurance checks
- Google Analytics/Site Tracking Set Up
- One hour training session on WordPress

Ways to pay



Total

\$8,000.00

Overdue

03/26/2025

Note to customer

Payment must be received within 30 days of this invoice. Late payment is subject to a fee of 15% per month.

Electronic payments preferred:
Honest Creative, LLC
Bank of America
account - 483064410884
ACH routing - 021000322

[View and pay](#)

VILLAGE OF MONTICELLO

Expense Ledger

Fiscal Year: 2025 Period From: 8 To: 7 Trans. Date From: To:

Account No. Date	Vendor Code	Description Vendor Name/Description	PO No./ Trans No. Req (*)	Voucher No.	Check No.	YTD Appropriation	Req/Enc	Expenditure	YTD Unencumb
A.1680.202		WEB UPDATE				20,000.00			
01/11/25	0000004387	HONEST CREATIVE LLC	16392	35844	33874		0.00	8,000.00	
01/14/25	0000004387	HONEST CREATIVE LLC	16392				8,000.00	0.00	
01/15/25	0000004387	HONEST CREATIVE LLC	16392	35844	33874		(8,000.00)	0.00	
01/15/25	0000004387	HONEST CREATIVE LLC	16392	35844	33874		0.00	8,000.00	
01/15/25	0000004387	HONEST CREATIVE LLC	16392	35844	33874		0.00	(8,000.00)	
03/31/25	0000004387	HONEST CREATIVE LLC		36402			0.00	8,000.00	4,000.00
Grand Total						20,000.00	0.00	16,000.00	4,000.00

#35

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING PAYMENT TO VEOLIA WATER TECHNOLOGIES, INC.

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time that the Village retain certain services such as health insurance for the Village employees; and

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the payment of such services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to Veolia Water Technologies, Inc dba (Kruger) (sole source provider) in the amount of \$14,531.50 from app#G.1940.400(USDA Reserved Sewer Fund) for the purchase of Filter Screens for the Filter Building at the Sewer Department as listed as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

Reserve Sewer Fund, (U.S.D.A)
 Gr. 1940.400



Veolia Codes: PO

QUOTE

Veolia Water Technologies, Inc. (dba Kruger)
 1500 Garner Road, Suite C
 Raleigh, North Carolina 27610 USA
 PHONE 888-578-4378 FAX 919-661-4568

QUOTE NO: 02032025
 QUOTE DATE: 2/3/2025
 EXPIRATION DATE: 2/18/2025
 This quote is valid for 15 days

FROM
 Chris Evans
 Aftermarket Sales Manager - Hydrotech Filtration, Kruger
 919.455.1522
 Chris.Evans@veolia.com

Contact Name: Jason
 Phone: 845-794-5920
 Email: monticellowwtp@verizon.net

Company: Monticello Waste Water Treatment Plant
 Address: 38 Plant Drive
 Monticello, NY 12701

Sales Person	Job	EQUIPMENT SERIAL #.	Payment Terms	DELIVERY TERMS	DELIVERY SCHEDULE
CLE	Monticello, NY	8650	Net 30 Days	DDP, Prepaid & Add Destination*	In Stock
QTY	PART NUMBER	DESCRIPTION		UNIT PRICE	LINE TOTAL
150	PRMFHT359198	10 UM PE CLOTH FLTR PNL HSF22 PPG FRAME SYM GASKET [[Confidential, Do not share with third parties]]		\$161.83	\$24,274.50

ALL PRICES SUBJECT TO COST AND AVAILABILITY AT TIME OF ORDER.
 PRICES EXCLUDES PACKAGING, FREIGHT (INTERNATIONAL & DOMESTIC), CUSTOMS, DUTIES, BROKERAGE, FEES AND APPLICABLE TAXES.
 PRICES EXCLUDES INSTALLATION LABOR, STARTUP, & TRAINING
 SHIPPING CHARGES ARE PREPAID AND ADDED TO THE INVOICE OR YOUR FREIGHT ACCOUNT.
 MINIMUM ORDER \$50.00.

SUBTOTAL	\$24,274.50
7% Bulk Discount	-\$1,699.22
ESTIMATED FREIGHT*	\$850.00
Sales Tax	If Applicable
Total USD	\$23,425.29

\$14,531.50

*If customer's shipping method is preferred (FOB), enter your freight carrier & account number:

A SIGNED QUOTATION IS REQUIRED TO PROCESS ORDER. PLEASE SIGN BELOW.

Signed By: _____ Date: _____

Click or browse to URL(s) below for applicable Terms and Conditions

<https://www.veolia-watertech.com/sites/g/files/dvc3601/files/document/2023/05/Parts%20Only%20Terms.pdf>

Filter Screens for Fittu Building
 (Sole Source Provider)



QUOTE NO: 02032025

QUOTE

Company information - Please complete this section if you have not previously provided this information.

Company Name: _____
 Shipping Address: _____
 City/State/Zip: _____
 Telephone number: _____
 Fax number: _____

(OPTIONAL) Credit Card Section - Please complete this section if you prefer to pay by credit card.

Visa MasterCard AMEX

I/We understand that the part(s), invoice(s) or sales orders(s) ordered / listed above will be charged to the credit card noted upon order acknowledgement. Additionally, items ordered will not be processed until confirmation/authorization of charge is made. If the charge is for labor, a charge confirmation/authorization will be performed prior to labor commencement. If the credit card is denied, Kruger will notify the cardholder to obtain an alternative form of payment prior to processing the order

Card Number: _____
 Expiration Date: _____
 Authorization (CID) #: _____
3 digit # located on back of card
 Card Holder Name: _____
 Card Holder Phone #: _____
 Company Name: _____
 Billing Address: _____
 City/State/Zip: _____

My signature below is my company's acknowledgement and acceptance of this order including all stated terms and conditions, is an acknowledgement that I am authorized to sign this document on behalf of my company, and further authorizes Kruger to use the information entered in this section (if any) to process credit card payment for this order.

Signed by: _____

Date: _____

Printed Name: _____

Title: _____

- IF YOU SUBMIT A PO, PLEASE REFERENCE VEOLIA WATER TECHNOLOGIES, INC. (DBA KRUGER) QUOTATION NUMBER TO PROCESS ORDER.
- The Buyer is responsible for inspecting the equipment upon delivery and documenting any damage in writing on the delivery tickets. Signing delivery tickets without the notation of damage or missing items deems the equipment acceptable.
- The pricing is expressly contingent upon the items in this quotation & is subject all terms stated herein, including all attached Veolia Water Technologies, Inc. (dba Kruger) Standard Terms of Sale. No additional terms contained within Owner's and/or Engineer's Plans, Specifications & Purchase Orders shall apply to nor become a part of this Quote.
- Except in the case where there are active, applicable, and mutually executed terms and conditions in place between Veolia and Purchaser prior to issuance of this Quotation, the Parts and/or Services provided are subject to the terms and conditions linked above. These terms and conditions will not change, but please print and include with your records if necessary.

#30

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING THE MORTGAGE & NOTE SATISFACTION FOR 45 HARMONY LANE, UNIT 57 AKA SBL#109.A-2-11./0607

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") obtained a grant for Village residents to make improvements on their residences many years ago, and the stipulations of the grant required home owners to allow the Village to put a lien on their properties to cover the Village in the event that that the homeowner did not complete the work or they sold their homes to make sure that the Village was made whole; and

WHEREAS, once the work was completed by the Contractor that was hired by the property owner and the work was inspected by the Village of Monticello Building Department and approved, the property owner had the right to have the lien removed; and

WHEREAS, the Board pursuing best practices as well as complying with all provisions of law has determined to authorize this action as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

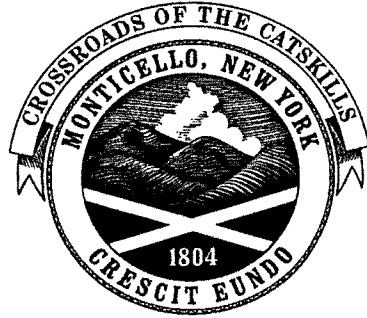
1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes the Village Clerk to Execute a Satisfaction of Mortgage & Note for 45 Harmony Lane, Unit 57 aka SBL#109.A-2-11./0607 and authorizing the Village Manager to sign as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

VILLAGE OF MONTICELLO
BUILDING DEPARTMENT
2 PLEASANT STREET
MONTICELLO, NY 12701
P: 845-794-6130 EXT. 302
F: 845-794-2327



SATISFACTION OF NOTE & MORTGAGE

Know all men by these presents, that **The Village of Monticello,** does hereby certify that the following Mortgage **IS PAID**, and does hereby consent that the same be discharged of record. A certain Mortgage, bearing the ___ day of _____ in the year _____. Given to secure payment of the principal sum of _____ Dollars and interest, made and executed by the Village of Monticello and recorded in the County of Sullivan Document no. _____ on the _____ day of _____, and which Mortgage has not been assigned of record. This Mortgage was paid by _____ - SBL# _____, property located at _____

Dated: _____

IN PRESENCE OF; VILLAGE OF MONTICELLO

By: James Snowden, Village Manager

STATE OF NEW YORK)
) SS:
COUNTY OF SULLIVAN)

On the _____ day of _____, before me, the undersigned a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

**Executive Abstract Group, Inc.
as agent for
Stewart Title Insurance Company**

Title Number: **EAG-7048**
Page 1

MORTGAGE SCHEDULE

✓ 1. **Note and Mortgage**

Mortgagor: Stanley C. Rodgers and Christine Dossen
Mortgagee: New York State Affordable Housing Corporation
Amount: \$20,000.00
Dated: 01/07/1993
Recorded: 01/07/1993
Liber: 1640
Page: 450
Mortgage Tax Paid: \$0.00

The mortgage to be satisfied is a private mortgage, therefore, the following is required at or prior to closing:

1. Original recordable Satisfaction of Mortgage.
2. Original recorded Mortgage marked "Paid In Full."
3. Original mortgage Note marked "Paid In Full."

Title Company will require a written payoff statement prior to closing

These mortgage returns, unless the mortgage is to be insured, will appear as exceptions from coverage. The information set forth herein is obtained from the recorded instrument. Sometimes the provisions of a mortgage may be modified by agreements which are not recorded. We suggest that you communicate with the mortgagee if you desire any additional information. If there has been a change in the owners and holders of the mortgage, such information should be furnished to us promptly to enable further searches to be made.

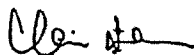
CERTIFICATE OF TITLE ISSUED BY
STEWART TITLE
INSURANCE COMPANY

Certifies to the proposed insured named in Schedule A that an Examination of title to the premises described in Schedule A has been made in accordance with its usual procedure and agrees to issue its standard form of title insurance policy in favor of the proposed insured, covering premises described in Schedule A, in the amounts hereinafter set forth, insuring the fee and/or mortgage and the marketability thereof, after the closing of the transaction in conformance with procedures approved by the Company excepting (a) all loss or damage by reason of the estates, interests, defects, objections, liens, encumbrances and other matters set forth herein that are not disposed of to the satisfaction of the Company prior to such closing or issuance of the policy (b) any question or objection coming to the attention of the Company before the date of closing, or if there be no closing, before the issuance of said policy.

This Certificate shall be null and void (1) if the fees therefore are not paid (2) if the prospective insured, his attorney or agent makes any untrue statement with respect to any material fact or suppresses or fails to disclose any material fact or if any untrue answers are given to material inquiries by or on behalf of the Company (3) upon delivery of the policy. Any claim arising by reason of the issuance hereof shall be restricted to the terms and conditions of the standard form of insurance policy. If title, interest or lien to be insured was acquired by the prospective insured prior to delivery hereof, the Company assumes no liability except under its policy when issued.

THIS REPORT IS NOT A TITLE INSURANCE POLICY. PLEASE REVIEW THIS REPORT WITH A REAL ESTATE PROFESSIONAL REPRESENTING YOUR INTEREST IN THIS TRANSACTION. PLEASE READ IT CAREFULLY. THE REPORT MAY SET FORTH EXCLUSIONS UNDER THE TITLE INSURANCE POLICY AND MAY NOT LIST ALL LIENS, DEFECTS, AND ENCUMBRANCES AFFECTING TITLE TO THE PROPERTY. YOU SHOULD CONSIDER THIS INFORMATION CAREFULLY.

Countersigned by:

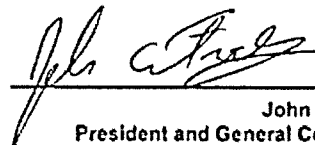


Authorized Signature

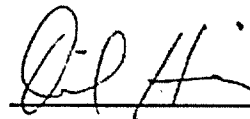
Company

City, State





John Frates
President and General Counsel



David Hisey
Secretary

TITLE # EAG-7048

Executive Abstract Group, Inc.
as agent for
Stewart Title Insurance Company

Title Number: **EAG-7048**
Page 1

SCHEDULE A
LEGAL DESCRIPTION

ALL that certain piece or parcel of real property, situate and being a part of Fairground Estates Condominium - I in the Village of Monticello, County of Sullivan, State of New York known and designated as the following unit(s) and undivided interest in the common elements of the condominium hereinafter described as the same is defined in the Declaration of Condominium hereinafter referred to as:

Unit No. 6-7 together with a 1.923 percent undivided interest in the common elements.

The real property above described is shown on the plans of a condominium certified by Paul L. Brennan, L.S. and filed in the Sullivan County Clerk's Office on the 22nd day of March, 1991 as Map No. 6-124, as defined in the Declaration of Condominium entitled Fairground Estates Condominium - I made by the Grantor under Article 9-B of the New York Real Property Law dated the 5th day of March 1991 and recorded in the Sullivan County Clerk's Office on the 25th day of March, 1991, in Liber 1513 of Deeds Page 525, as amended by First Amendment to By-Laws dated 12/22/2005 recorded 12/22/2005 in Document # 2005-10931, as further amended by Second Amendment to By-Laws dated 12/22/2005 recorded 12/22/2005 in Document # 2005-010932, as rescinded by Rescission of Amendments to By-Laws dated 10/29/2005 recorded 09/08/2009 in Document # 2009-00049407 rescinding first and second Amendments, and further amended by Third Amendment to By-Laws dated 10/28/2006 recorded 07/13/2007 in Document # 2007-24912, and as shown on Amended Map No. 1 as certified by Paul L. Brennan, L.S. and filed in the Sullivan County Clerk's Office on the 10th day of November, 1992, as Map No. 6-296, and as shown on Amended Map No. 2 as certified by Paul L. Brennan LS and filed in the Sullivan County Clerk's office on the 29th of March 1993 as Map No. 6-329, covering the property therein, described.

The land area of the property is more particularly described in said Declaration.

For Information Only:

Said Premises is also known as 45 Harmony Lane, Unit 57, Monticello, NY 12701
Section 109.A Block 2 Lot 11./0607

Executive Abstract Group, Inc.
as agent for
Stewart Title Insurance Company

Title Number: **EAG-7048**
Page **2**

8. The Certified Owner Abeaseah S. Dossen has been run in Sullivan County for judgments and liens – Returns Herein.
2 Judgments found – See attached.
9. Proof is required that Abeaseah S. Dossen has not been known by any other name in the past 10 years.
10. Proposed mortgagor has been run in Sullivan County for judgments and liens - Benjamin Franczoz – Nothing Found.
11. The conveyance from Christine Dossen a/k/a Rodgers to Stanley Rodgers dated 09/27/1999 recorded 10/07/1999 in Liber 2141 Page 122 appears to have been made for either no consideration or other than fair consideration. A satisfactory explanation must be provided to the company prior to closing.
12. The conveyance from Stanley Rodgers to Stanley Rodgers and Christine Dossen, Husband and Wife dated 11/14/2003 recorded 12/01/2003 in Liber 2678 Page 398 appears to have been made for either no consideration or other than fair consideration. A satisfactory explanation must be provided to the company prior to closing.
13. The conveyance from Stanley Rodgers and Christine Dossen to Abeaseah S. Dossen dated 11/05/2021 recorded 11/05/2021 in Instrument No. 2021-11233 appears to have been made for either no consideration or other than fair consideration. A satisfactory explanation must be provided to the company prior to closing.
14. Vesting deed contains an erroneous description. Deed or mortgage to be insured should include the description found in the Title Report herein.
15. Mortgage 1 is held of record by a non-institutional lender. Documents required of said lender, such as a satisfaction, assignment or instrument of subordination, must be delivered to Counsel for the Company at or prior to closing. The original note and mortgage must also be delivered if the mortgage is to be satisfied or assigned.
16. Policy excepts and no coverage is provided for any harm, loss or damage suffered or incurred by the Insured hereunder resulting from any violation or cause of action arising under New York's Home Equity Theft Prevention Act (Chapter 308 of the Laws of 2006, codified as Section 265-A of the Real Property Law.)
17. Deed to contain the following recital: "Being and intended to be the same premises as conveyed to Abeaseah S. Dossen by deed from Stanley Rodgers and Christine Dossen recorded 11/05/2021 in Instrument No. 2021-11233."
18. Bankruptcy Searches have been run against the Certified Owner and Purchaser, and returns if any, appear herein.

Executive Abstract Group, Inc.
as agent for
Stewart Title Insurance Company

Title Number: **EAG-7048**
Page 4

- 1) Form TP-584 New York State Combined Real Estate Transfer Tax Return and Credit Line Mortgage Certificate, together with payment, if any. (The transfer tax return must be signed by BOTH seller and purchaser).
 - 2) New York State Board of Equalization and Assessment Real Property Transfer Report (Form RP-5217). (The form must be signed by BOTH seller and purchaser).
 - IN NEW YORK CITY:
 - 3) An NYC RPT with the appropriate Affidavits. (The form must be signed by BOTH seller and purchaser).
30. IF A MORTGAGE IS TO BE RECORDED A mortgage tax clause is required - please choose below which one applies and enter on document:
- 1) The real property is or will be improved by a one or two family dwelling only.
 - 2) Premises is improved by a single structure containing no more than 3-6 cooking units.
 - 3) Premises is improved by more than six cooking units or is commercial property.
31. If a Power of Attorney is to be used to close this transaction, said Power must be submitted to the Company for approval prior to closing.
32. If an Assignment of Mortgage is offered at closing for recording, then the Borrower and Lender must comply with the requirements of Section 275 of the Real Property Law:
- a) The Assignment of Mortgage must contain the following language:
"This assignment is not subject to the requirements of Section 275 of the Real Property Law because it is an assignment within the secondary mortgage market."
 - or-
 - b) There must be affixed to, and recorded as part of the Assignment of Mortgage, an affidavit executed by the mortgagor stating that the assignee is not acting as a nominee of the mortgagor or owner of the property, and that the mortgage continues to secure a bona obligation.
33. Notice to Seller
Title company will charge a \$250.00 pick-up fee per mortgage payoff to be paid by the seller. This pick-up fee can be paid by a separate check to the title closer.
34. Seller must furnish final water reading at closing, otherwise policy will except any possible water charges since the last reading.

- (a) The buildings and improvements on the Property;
- (b) All Obligor's right, title and interest in and to any land lying in the bed of the streets in front of and adjoining the Property to the center lines of such streets.
- (c) All fixtures which now are or which later may be attached to or used or useful in connection with the Property. This does not include the household furniture.
- (d) All condemnation awards for any taking by a government or agency of the whole or part of the real property or any easement in connection with the Property. This includes awards for changes of grades of streets.
- (e) All right, title and interest, but not obligation, of the Obligor in and to all leases and other agreements affecting the use or occupancy of the Property or any common areas appurtenant thereto now or hereafter entered into (the "Lease") and the rents, issues and profits of the Property (the "Rents"). This provision will not be construed as provided the Mortgagees consent to any Lease of the Property.
- (f) Any right, title and interest of the Obligor in and to any common areas appurtenant thereto.

3. Obligor will fulfill the Recapture Obligation at the time and in the manner provided in the Rider. If the Obligor fails to make any payment required pursuant to the Rider to this Note and Mortgage, the lien created by this Mortgage will remain a lien on the Property to secure payment of the unpaid portion of the Recapture Obligation.

4. The Obligor and Mortgagee hereby acknowledge that the Property is subject to the lien of a first loan made by Fleet Real Estate Funding Corp. (the "Lender") the financing institution which made the first and second mortgage loans are collectively defined as the "Lender") The parties hereto agree that all terms and provisions of this Note and Mortgage will be subject and subordinate to the lien of the Lender and any payments or expenses already made or incurred or which may hereafter be made or incurred, pursuant to the terms of such mortgage loan(s) or incidental thereto, or to protect the security thereof, to the full extent thereof. If any action or proceeding of foreclosure is instituted by the Lender, the Obligor will immediately upon service thereof, deliver to the Mortgagee and RURAL SULLIVAN COUNTY HOUSING OPPORTUNITIES, INC. (the grantee with respect to the Grant Funds under a Grant Agreement identified as AHC - 89/559 between the Mortgagee and Grantee ("Grant Agreement")), whose address appears in paragraph 12 of this Note and Mortgage, a true copy of each notice, petition, summons or papers howsoever designated, served in such action or proceeding or in any such action or proceeding.

marked "Attention: Director, New York State Affordable Home Ownership Development Program." Notices will be deemed given when actually personally delivered and receipted or when deposited with the post office registry clerk or an official United States Postal box.

13. The terms, covenants and conditions of this Note and Mortgage will in all respects be governed, construed, applied and enforced in accordance with the laws of the State of New York.

14. All of the terms, covenants and conditions of this Note and Mortgage will run with the land and will apply to, bind and insure to the benefit of the Obligor and the Mortgagee and their respective heirs, personal representatives, successors and permitted assigns and all subsequent holders of this Note and Mortgage, and all subsequent owners, encumbrances, tenants and subtenants of the Property or any part thereof or interest therein, except to the extent expressly provided to the contrary herein.

15. This Note and Mortgage may not be modified, amended, changed, discharged or terminated orally, but only by an agreement in writing, in a form suitable for recording, signed by the party against whom the enforcement of the modification, amendment, change, discharge or termination is sought.

16. The Obligor warrants and represents that the Obligor (and the undersigned representatives of the Obligor, if any) has full power, authority and legal right to execute and deliver this Note and Mortgage and to mortgage all right, title and interest of the Obligor in and to the Property pursuant to the terms hereof and to keep and observe all of the terms, covenants and conditions of this Note and Mortgage on the Obligor's part to be performed. Obligor further represents and warrants that he is eligible to participate in the Program as a home buyer or home owner pursuant to the terms of the Grant Agreement.

17. If there is more than one Obligor each will be separately liable. The words "Obligor" and "Mortgagee" will include their heirs, executors, administrators, successors and permitted assigns. If there are more than one Obligor or Mortgagee the words "Obligor" and "Mortgagee" used in this Note and Mortgage will be read as if written in the plural. Words in the masculine or feminine gender appearing herein will be deemed to refer to either or both male or female persons, as the sense of the sentence requires.

18. This Note and Mortgage may be executed in one or more duplicate originals bearing the same date.

RIDER
To a Certain Note and Mortgage

Dated January 7, 1993, made by Stanley C. Rodgers and ~~Walter C. Dossen~~ ¹¹⁴⁰ ~~Walter C. Dossen~~, Obligors. 155

1. The amount to be recaptured under this Note and Mortgage will be the amount of the Recapture Obligation except that following the fifth anniversary of the date which appears at the top of the first page, such amount will be reduced by 10% per year for each six months that the Obligor has occupied the Property as the Obligor's principal place of residence in excess of five full years. For the purposes of this Rider, occupancy for any part or fraction of a year will be treated as follows:

- (i) over 4 months but less than 6 months, as half year of residence and will, if the Obligor is entitled to reductions under this Rider, entitle the Obligor to an additional reduction of 10% of the Recapture Obligation.
- (ii) over 6 months as one full year of residence and will, if the Obligor is entitled to reductions under this Rider, entitle the Obligor to an additional reduction of 20% of the Recapture Obligation; and

2. The period of occupancy and the amount to be recaptured under this Note and Mortgage is demonstrated by the following table:

<u>Period of Occupancy of at least</u>	<u>but less than</u>	<u>Per cent of Recapture Obligation to be repaid</u>
1 day	64 months	100%
64 months	66 months	90%
66 months	76 months	80%
76 months	78 months	70%
78 months	88 months	60%
88 months	90 months	50%
90 months	100 months	40%
100 months	102 months	30%
102 months	112 months	20%
112 months	114 months	10%
114 months	-----	0%

The Obligor states that the Obligor(s) has read this Note and Mortgage, received a completely filled in copy of it and has duly signed this Note and Mortgage as of the date at the top of the first page.

Obligor(S)

Stanley C. Rodgers
Stanley C. Rodgers
Christine Dossen
Christine Dossen

STATE OF NEW YORK)
) ss:
COUNTY OF SULLIVAN)

On this 7th day of January, 1993, before me personally came Stanley C. Rodgers and Christine Dossen, to me known to be the individuals described in and who executed the foregoing instrument and acknowledged that they executed the same.

Walter F. Garigiano
Walter F. Garigiano
Notary Public-State of New York
Sullivan County Clerk's #4
Commission Expires June 30, 1994

5001-266

Received of the mortgagor
summed in the within instrument
the sum of being the amount
of the loan advanced thereon
and paid at the time of the
recording thereof.
Dated this day of 1993
.....
JAN 07 1993
George L. Coops
Recording Officer of Sullivan Co.

A TRUE RECORD ENTERED 114193
4:45 P.M. GEORGE L. COOPS, CLERK

#31

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING THE MORTGAGE & NOTE SATISFACTION FOR 29 HARMONY LANE, UNIT 23 AKA SBL#109.A-2-11./0103

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") obtained a grant for Village residents to make improvements on their residences many years ago, and the stipulations of the grant required home owners to allow the Village to put a lien on their properties to cover the Village in the event that that the homeowner did not complete the work or they sold their homes to make sure that the Village was made whole; and

WHEREAS, once the work was completed by the Contractor that was hired by the property owner and the work was inspected by the Village of Monticello Building Department and approved, the property owner had the right to have the lien removed; and

WHEREAS, the Board pursuing best practices as well as complying with all provisions of law has determined to authorize this action as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

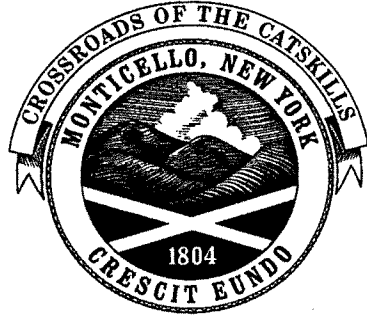
1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes the Village Clerk to Execute a Satisfaction of Mortgage & Note for 29 Harmony Lane, Unit 23 aka SBL#109.A-2-11./0103 and authorizing the Village Manager to sign as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

VILLAGE OF MONTICELLO
BUILDING DEPARTMENT
2 PLEASANT STREET
MONTICELLO, NY 12701
P: 845-794-6130 EXT. 302
F: 845-794-2327



SATISFACTION OF NOTE & MORTGAGE

Know all men by these presents, that **The Village of Monticello,** does hereby certify that the following Mortgage **IS PAID,** and does hereby consent that the same be discharged of record. A certain Mortgage, bearing the ___ day of _____ in the year _____. Given to secure payment of the principal sum of _____ Dollars and interest, made and executed by the Village of Monticello and recorded in the County of Sullivan Document no. _____ on the _____ day of _____, and which Mortgage has not been assigned of record. This Mortgage was paid by _____ - SBL# _____, property located at _____

Dated: _____

IN PRESENCE OF; VILLAGE OF MONTICELLO

By: James Snowden, Village Manager

STATE OF NEW YORK)
) SS:
COUNTY OF SULLIVAN)

On the _____ day of _____, before me, the undersigned a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

**Executive Abstract Group, Inc.
as agent for
Stewart Title Insurance Company**

Title Number: **EAG-7047**
Page 1

MORTGAGE SCHEDULE

✓ 1. **Note and Mortgage**

Mortgagor: Michael B. Eure and Clara D. Eure
Mortgagee: New York State Affordable Housing Corporation
Amount: \$20,000.00
Dated: 08/19/1992
Recorded: 08/21/1992
Liber: 1610
Page: 259
Mortgage Tax Paid: \$0.00

The mortgage to be satisfied is a private mortgage, therefore, the following is required at or prior to closing:

1. Original recordable Satisfaction of Mortgage.
2. Original recorded Mortgage marked "Paid In Full."
3. Original mortgage Note marked "Paid In Full."

Title Company will require a written payoff statement prior to closing

These mortgage returns, unless the mortgage is to be insured, will appear as exceptions from coverage. The information set forth herein is obtained from the recorded instrument. Sometimes the provisions of a mortgage may be modified by agreements which are not recorded. We suggest that you communicate with the mortgagee if you desire any additional information. If there has been a change in the owners and holders of the mortgage, such information should be furnished to us promptly to enable further searches to be made.

CERTIFICATE OF TITLE ISSUED BY
STEWART TITLE
INSURANCE COMPANY

Certifies to the proposed insured named in Schedule A that an Examination of title to the premises described in Schedule A has been made in accordance with its usual procedure and agrees to issue its standard form of title insurance policy in favor of the proposed insured, covering premises described in Schedule A, in the amounts hereinafter set forth, insuring the fee and/or mortgage and the marketability thereof, after the closing of the transaction in conformance with procedures approved by the Company excepting (a) all loss or damage by reason of the estates, interests, defects, objections, liens, encumbrances and other matters set forth herein that are not disposed of to the satisfaction of the Company prior to such closing or issuance of the policy (b) any question or objection coming to the attention of the Company before the date of closing, or if there be no closing, before the issuance of said policy.

This Certificate shall be null and void (1) if the fees therefore are not paid (2) if the prospective insured, his attorney or agent makes any untrue statement with respect to any material fact or suppresses or fails to disclose any material fact or if any untrue answers are given to material inquiries by or on behalf of the Company (3) upon delivery of the policy. Any claim arising by reason of the issuance hereof shall be restricted to the terms and conditions of the standard form of insurance policy. If title, interest or lien to be insured was acquired by the prospective insured prior to delivery hereof, the Company assumes no liability except under its policy when issued.

THIS REPORT IS NOT A TITLE INSURANCE POLICY. PLEASE REVIEW THIS REPORT WITH A REAL ESTATE PROFESSIONAL REPRESENTING YOUR INTEREST IN THIS TRANSACTION. PLEASE READ IT CAREFULLY. THE REPORT MAY SET FORTH EXCLUSIONS UNDER THE TITLE INSURANCE POLICY AND MAY NOT LIST ALL LIENS, DEFECTS, AND ENCUMBRANCES AFFECTING TITLE TO THE PROPERTY. YOU SHOULD CONSIDER THIS INFORMATION CAREFULLY.

Countersigned by:

Clara

Authorized Signature

Company

City, State



John Frates

John Frates
President and General Counsel

David Hisey

David Hisey
Secretary

TITLE # EAG-7047

Executive Abstract Group, Inc.
as agent for
Stewart Title Insurance Company

Title Number: **EAG-7047**
Page 1

SCHEDULE A
LEGAL DESCRIPTION

ALL that certain piece or parcel of real property, situate and being a part of Fairground Estates Condominium - I in the Village of Monticello, County of Sullivan, State of New York known and designated as the following unit(s) and undivided interest in the common elements of the condominium hereinafter described as the same is defined in the Declaration of Condominium hereinafter referred to as:

Unit No. 1-3 together with a 1.923 percent undivided interest in the common elements.

The real property above described is shown on the plans of a condominium certified by Paul L. Brennan, L.S. and filed in the Sullivan County Clerk's Office on the 22nd day of March, 1991 as Map No. 6-124, as defined in the Declaration of Condominium entitled Fairground Estates Condominium - I made by the Grantor under Article 9-B of the New York Real Property Law dated the 5th day of March 1991 and recorded in the Sullivan County Clerk's Office on the 25th day of March, 1991, in Liber 1513 of Deeds Page 525, as amended by First Amendment to By-Laws dated 12/22/2005 recorded 12/22/2005 in Document # 2005-10931, as further amended by Second Amendment to By-Laws dated 12/22/2005 recorded 12/22/2005 in Document # 2005-010932, as rescinded by Rescission of Amendments to By-Laws dated 10/29/2005 recorded 09/08/2009 in Document # 2009-00049407 rescinding first and second Amendments, and further amended by Third Amendment to By-Laws dated 10/28/2006 recorded 07/13/2007 in Document # 2007-24912, and as shown on Amended Map No. 1 as certified by Paul L. Brennan, L.S. and filed in the Sullivan County Clerk's Office on the 10th day of November, 1992, as Map No. 6-296, and as shown on Amended Map No. 2 as certified by Paul L. Brennan LS and filed in the Sullivan County Clerk's office on the 29th of March 1993 as Map No. 6-329, covering the property therein, described.

The land area of the property is more particularly described in said Declaration.

For Information Only:

Said Premises is also known as 29 Harmony Lane, Unit 23, Monticello, NY 12701
Section 109.A Block 2 Lot 11./0103.

Executive Abstract Group, Inc.
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Title Number: **EAG-7047**
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8. The Certified Owner Abeaseah S. Dossen has been run in Sullivan County for judgments and liens – Returns Herein.

2 Judgments found – See attached.
9. Proof is required that Abeaseah S. Dossen has not been known by any other name in the past 10 years.
10. Proposed mortgagor has been run in Sullivan County for judgments and liens - Benjamin Franczoz – Nothing Found.
11. Regarding the Estate of Michael B. Eure, Sr., a prior owner, the following is required:
 - A. Proof of Death
 - B. Heirship Affidavits signed by all heirs
 - C. Two Heirship Affidavits signed by disinterested parties
 - D. Release of Lien for Federal Estate Tax
 - E. Release of Lien for New York State Estate Tax
 - F. Proof of payment of all debts and legacies, if any, against the Estate
12. The conveyance from Michael B. Eure also known as Michael B. Eure, Sr. and Clara D. Eure to Michael B. Eure, Sr. dated 06/28/2001 recorded 07/02/2001 in Liber 2289 Page 571 appears to have been made for either no consideration or other than fair consideration. A satisfactory explanation must be provided to the company prior to closing.
13. The conveyance from Michael B. Eure, Jr. as sole heir of Michael B. Eure, Sr., who died at resident of Pima County, Arizona on February 6, 2020 to Abeaseah S. Dossen dated 12/07/2021 recorded 01/26/2022 in Instrument # 2022-1080 appears to have been made for either no consideration or other than fair consideration. A satisfactory explanation must be provided to the company prior to closing.
14. Vesting deed contains an erroneous description. Deed or mortgage to be insured should include the description found in the Title Report herein.
15. Mortgage 1 is held of record by a non-institutional lender. Documents required of said lender, such as a satisfaction, assignment or instrument of subordination, must be delivered to Counsel for the Company at or prior to closing. The original note and mortgage must also be delivered if the mortgage is to be satisfied or assigned.
16. Policy excepts and no coverage is provided for any harm, loss or damage suffered or incurred by the Insured hereunder resulting from any violation or cause of action arising under New York's Home Equity Theft Prevention Act (Chapter 308 of the Laws of 2006, codified as Section 265-A of the Real Property Law.)
17. Deed to contain the following recital: "Being and intended to be the same premises as conveyed to Abeaseah S. Dossen by deed dated 12/07/2021 recorded 01/26/2022 in

Executive Abstract Group, Inc.
as agent for
Stewart Title Insurance Company

Title Number: **EAG-7047**
Page **4**

28. All checks for amounts in excess of \$500.00 must be certified, bank, or attorney checks marked IOLA ACCOUNT or ATTORNEY TRUST ACCOUNT.

29. IF A DEED IS TO BE RECORDED THE FOLLOWING DOCUMENTS ARE REQUIRED AT CLOSING:
 - 1) Form TP-584 New York State Combined Real Estate Transfer Tax Return and Credit Line Mortgage Certificate, together with payment, if any. (The transfer tax return must be signed by BOTH seller and purchaser).
 - 2) New York State Board of Equalization and Assessment Real Property Transfer Report (Form RP-5217). (The form must be signed by BOTH seller and purchaser).IN NEW YORK CITY:
 - 3) An NYC RPT with the appropriate Affidavits. (The form must be signed by BOTH seller and purchaser).

30. IF A MORTGAGE IS TO BE RECORDED A mortgage tax clause is required - please choose below which one applies and enter on document:
 - 1) The real property is or will be improved by a one or two family dwelling only.
 - 2) Premises is improved by a single structure containing no more than 3-6 cooking units.
 - 3) Premises is improved by more than six cooking units or is commercial property.

31. If a Power of Attorney is to be used to close this transaction, said Power must be submitted to the Company for approval prior to closing.

32. If an Assignment of Mortgage is offered at closing for recording, then the Borrower and Lender must comply with the requirements of Section 275 of the Real Property Law:
 - a) The Assignment of Mortgage must contain the following language:

"This assignment is not subject to the requirements of Section 275 of the Real Property Law because it is an assignment within the secondary mortgage market."

-or-
 - b) There must be affixed to, and recorded as part of the Assignment of Mortgage, an affidavit executed by the mortgagor stating that the assignee is not acting as a nominee of the mortgagor or owner of the property, and that the mortgage continues to secure a bona obligation.

33. Notice to Seller
Title company will charge a \$250.00 pick-up fee per mortgage payoff to be paid by the seller. This pick-up fee can be paid by a separate check to the title closer.

34. Seller must furnish final water reading at closing, otherwise policy will except any possible water charges since the last reading.

("Property"); together with:

- (a) The buildings and improvements on the Property;
- (b) All Obligor's right, title and interest in and to any land lying in the bed of the streets in front of and adjoining the Property to the center lines of such streets.
- (c) All fixtures which now are or which later may be attached to or used or useful in connection with the Property. This does not include the household furniture.
- (d) All condemnation awards for any taking by a government or agency of the whole or part of the real property or any easement in connection with the Property. This includes awards for changes of grades of streets.
- (e) All right, title and interest, but not obligation, of the Obligor in and to all leases and other agreements affecting the use or occupancy of the Property or any common areas appurtenant thereto now or hereafter entered into (the "Lease") and the rents, issues and profits of the Property (the "Rents"). This provision will not be construed as provided the Mortgagees consent to any Lease of the Property.
- (f) Any right, title and interest of the Obligor in and to any common areas appurtenant thereto.

3. Obligor will fulfill the Recapture Obligation at the time and in the manner provided in the Rider. If the Obligor fails to make any payment required pursuant to the Rider to this Note and Mortgage, the lien created by this Mortgage will remain a lien on the Property to secure payment of the unpaid portion of the Recapture Obligation.

4. The Obligor and Mortgagee hereby acknowledge that the Property is subject to the lien of a first loan made by Fleet Bank, (the "Lender") the financing institution which made the first and second mortgage loans are collectively defined as the "Lender") The parties hereto agree that all terms and provisions of this Note and Mortgage will be subject and subordinate to the lien of the Lender and any payments or expenses already made or incurred or which may hereafter be made or incurred, pursuant to the terms of such mortgage loan(s) or incidental thereto, or to protect the security thereof, to the full extent thereof. If any action or proceeding of foreclosure is instituted by the Lender, the Obligor will immediately upon service thereof, deliver to the Mortgagee and RURAL SULLIVAN COUNTY HOUSING OPPORTUNITIES, INC. (the grantee with respect to the Grant Funds under a Grant Agreement identified as AHC - 89/559 between the Mortgagee and Grantee ("Grant Agreement")), whose address appears in paragraph 12 of this Note and Mortgage, a true copy of each notice, petition, summons or

LIBER 1610 PAGE 262

2 Pleasant Street, Monticello, NY 12701, or such other addresses as the parties may for themselves designate in writing for the purpose of receiving Notices hereunder. Notices to the Mortgagee will be marked "Attention: Director, New York State Affordable Home Ownership Development Program." Notices will be deemed given when actually personally delivered and receipted or when deposited with the post office registry clerk or an official United States Postal box.

13. The terms, covenants and conditions of this Note and Mortgage will in all respects be governed, construed, applied and enforced in accordance with the laws of the State of New York.

14. All of the terms, covenants and conditions of this Note and Mortgage will run with the land and will apply to, bind and insure to the benefit of the Obligor and the Mortgagee and their respective heirs, personal representatives, successors and permitted assigns and all subsequent holders of this Note and Mortgage, and all subsequent owners, encumbrancers, tenants and sub-tenants of the Property or any part thereof or interest therein, except to the extent expressly provided to the contrary herein.

15. This Note and Mortgage may not be modified, amended, changed, discharged or terminated orally, but only by an agreement in writing, in a form suitable for recording, signed by the party against whom the enforcement of the modification, amendment, change, discharge or termination is sought.

16. The Obligor warrants and represents that the Obligor (and the undersigned representatives of the Obligor, if any) has full power, authority and legal right to execute and deliver this Note and Mortgage and to mortgage all right, title and interest of the Obligor in and to the Property pursuant to the terms hereof and to keep and observe all of the terms, covenants and conditions of this Note and Mortgage on the Obligor's part to be performed. Obligor further represents and warrants that he is eligible to participate in the Program as a home buyer or home owner pursuant to the terms of the Grant Agreement.

17. If there is more than one Obligor each will be separately liable. The words "Obligor" and "Mortgagee" will include their heirs, executors, administrators, successors and permitted assigns. If there are more than one Obligor or Mortgagee the words "Obligor" and "Mortgagee" used in this Note and Mortgage will be read as if written in the plural. Words in the masculine or feminine gender appearing herein will be deemed to refer to either or both male or female persons, as the sense of the sentence requires.

18. This Note and Mortgage may be executed in one or more duplicate originals bearing the same date.

The Obligor states that the Obligor(s) has read this Note and Mortgage, received a completely filled in copy of it and has duly

RIDER

LIBER 1610 PAGE 264 To a Certain Note and Mortgage

Dated August 19, 1992, made by Michael B. Eure and Clara D. Eure, Obligors.

1. The amount to be recaptured under this Note and Mortgage will be the amount of the Recapture Obligation except that following the fifth anniversary of the date which appears at the top of the first page, such amount will be reduced by 10% per year for each six months that the Obligor has occupied the Property as the Obligor's principal place of residence in excess of five full years. For the purposes of this Rider, occupancy for any part or fraction of a year will be treated as follows:

- (i) over 4 months but less than 6 months, as half year of residence and will, if the Obligor is entitled to reductions under this Rider, entitle the Obligor to an additional reduction of 10% of the Recapture Obligation.
- (ii) over 6 months as one full year of residence and will, if the Obligor is entitled to reductions under this Rider, entitle the Obligor to an additional reduction of 20% of the Recapture Obligation; and

2. The period of occupancy and the amount to be recaptured under this Note and Mortgage is demonstrated by the following table:

<u>Period of Occupancy of at least</u>	<u>but less than</u>	<u>Per cent of Recapture Obligation to be repaid</u>
1 day	64 months	100%
64 months	66 months	90%
66 months	76 months	80%
76 months	78 months	70%
78 months	88 months	60%
88 months	90 months	50%
90 months	100 months	40%
100 months	102 months	30%
102 months	112 months	20%
112 months	114 months	10%
114 months	-----	0%

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signed this Note and Mortgage as of the date at the top of the first page.

Obligor(S)

Michael B. Eure
MICHAEL B. EURE

Clara D. Eure
CLARA D. EURE

STATE OF NEW YORK)
)ss:
COUNTY OF SULLIVAN)

On this 19th day of August, 1992, before me personally came MICHAEL B. EURE and CLARA D. EURE, to me known to be the individuals described in and who executed the foregoing instrument and acknowledged that they executed the same.

Walter F. Carigliano
Walter F. Carigliano
Notary Public-State of New York
Sullivan County Clerk's #4
Commission Expires June 30, 1994

Amount of the mortgage
shown in the public record
that I..... being the amount
of the tax imposed thereon
and paid at the time of the
recording thereof.
Should additional tax
be.....

A TRUE RECORD ENTERED 8/21/92
2:24 Pm GEORGE L COOPER CLERK

Dated AUG 21 1992
George L. Cooper
Recording Officer of Sullivan Co

#38

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING PAYMENT TO SCHMIDT’S WHOLESALE, INC.

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time that the Village retain certain services such as health insurance for the Village employees; and

WHEREAS, the Board pursuing best purchasing practices as well as complying with all provisions of law has determined to authorize the payment of such services as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to Schmidt’s Wholesale, Inc. in the amount \$1,606.88 for the purchase of parts for the Racetrack Pump Station from app#G.8120.421(Sanitary Sewers-Repairs/Maintenance) for the Sewer Department as listed as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.



SCHMIDTS WHOLESALE, INC.

150 JEFFERSON STREET
MONTICELLO, NY 12701
WWW.SCHMIDTSWHOLESALE.COM

INVOICE

Phone 845-794-5900
Fax 845-794-6142

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COPY

Sold To
VILLAGE OF MONTICELLO - SEWER
SEWER DEPT
2 PLEASANT STREET
MONTICELLO NY 12701
US

Ship To
VILLAGE OF MONTICELLO
ATT: 14-600-2313
SEWER PLANT
PLANT DRIVE
MONTICELLO NY 12701

Telephone# 845-794-5920

Telephone#

Customer # 0000665	Order Date 02/11/2025	Sales Order # 304574	Buyer JAMES GROOM	Customer P/O # racetrack lower	Ship Via Pick Up	Salesman 99
Invoice # 304574	Invoice Date 03/24/2025	Ship Date 03/24/25	Freight Terms PREPAID	Job Number	Terms NET 30 DAYS	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
					***** Invoice Message ***** Quote Number Q201181 *****			
1	2	2		49010151140	6 RUBBER FULL FACE FLG GASKET MFG# GFF6	EA	6.1999	\$12.40
2	1	1		SP*068455	6" GA IND FIG 517 ECO-CENTRIC FLANGED PLUG VALVE W/2" OP NUT * Above is a special order & * * Non-Returnable item x: _____ *	EA	1264.7059	\$1264.71
3	1	1		97097010000	24X3 CI MH FRAME & COVER 12437	EA	295.75	\$295.75
4	16	16		47011012355	3/4 PLATED STD HEX NUT GRADE 5 MFG# F-58957	EA	0.9044	\$14.47
5	2	2		47011022020	3/4 X 2 PLATED HEX BOLT MFG# 58G075200	EA	1.768	\$3.54
6	6	6		47011022080	3/4 X 3-1/2 GRADE 5 PLATED BOLT (ONLY) MFG# 58G075350	EA	2.669	\$16.01

6,8120.421

Customer Copy

Brass material with a lead content over 0.25% cannot be used in potable water systems per the Safe Drinking Water Act.

Terms & Conditions
We do not accept returns on brass material that have a lead content over 0.25%.

Merchandise	1,606.88
Freight	0.00
Misc Charges	0.00
Sub Total	1,606.88
Taxable	0.00
Tax (99)	0.00
TOTAL	\$1,606.88

Customer Copy

Pay By 04/23/2025

Writer: TRM

#39

RESOLUTION

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, April 2nd, 2025 at 6:00pm.

The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE TRANSFER OF DEED FROM THE VILLAGE OF MONTICELLO TO RIPPLE ROAD REALTY

WHEREAS, the Village of Monticello is desirous of deeding to the Old Railroad parcel aka 132.-1-2, and

WHEREAS, Ripple Road Realty has expressed interest in taking ownership of this property and is desirous to purchase the parcel for an amount of \$50,000.00 and in good faith has deposited a 10% down payment into an escrow account set up by the Village Clerk, and

WHEREAS, the Village of Monticello is interested in selling this parcel to Ripple Road Realty and passes this resolution to legally transfer the Old Railroad parcel aka 132.-1-2 in the best interest of the Village residents.

NOW, THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Village Board of Trustees does hereby authorize the Deed transfer from the Village of Monticello to Ripple Rd Realty LLC for the purchase of Village of Monticello parcel 132.-1-2 aka the Old Railroad for \$50,000.00 and authorizes the Mayor to sign the necessary documents as set forth in Village records.
3. This Resolution shall take place immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[]	[]	[]	[]
Trustee Jenkins	[]	[]	[]	[]
Trustee Hutchins	[]	[]	[]	[]
Trustee Davis	[]	[]	[]	[]
Trustee Barbarite	[]	[]	[]	[]

The Resolution was there upon duly adopted.

BARGAIN AND SALE DEED

THIS INDENTURE, made on the ___ day of April, in the year 2025

BETWEEN VILLAGE OF MONTICELLO, with an address at 2 Pleasant Street, Monticello, New York 12701,

party of the first part,

and **RIPPLE RD REALTY LLC**, a New York limited liability company, with an address at 1 Gefen Drive, Lakewood, New Jersey 08701,

party of the second part,

WITNESSETH, that the party of the first part, in consideration of Ten (\$10.00) Dollars and other good and valuable consideration, paid by the party of the second part, does hereby grant and release unto the party of the second part, the heirs or successors and assigns of the party of the second part forever,

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being in the Village of Monticello, County of Sullivan, State of New York, more particularly bounded and described on Schedule "A" annexed hereto and made a part hereof and known as Village of Monticello Tax Map No. 132-1-2.

TOGETHER with all right, title and interest, if any, of the party of the first part in and to any streets and roads abutting the above described premises to the center lines thereof,

TOGETHER with the appurtenances and all the estate and rights of the party of the first part in and to said premises,

TO HAVE AND TO HOLD the premises herein granted unto the party of the second part, the heirs or successors and assigns of the party of the second part forever.

AND the party of the first part covenants that the party of the first part has not done or suffered anything whereby the said premises have been encumbered in any way whatever, except as aforesaid.

AND the party of the first part, in compliance with Section 13 of the Lien Law, covenants that the party of the first part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement, if any, before using any part of the total of the same for any other purpose.

The word "party" shall be construed as if it read "parties" whenever the sense of this indenture so requires.

IN WITNESS WHEREOF, the party of the first part has duly executed this deed the day and year first above written.

IN PRESENCE OF:

Village of Monticello

By: Rochelle Massey, Mayor

STATE OF NEW YORK)
)ss.:
COUNTY OF SULLIVAN)

On the ___ day of March in the year 2025 before me, the undersigned, a Notary Public in and for said State, personally appeared **ROCHELLE MASSEY**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

RECORD AND RETURN TO:
Amber Swinden, Esq.
Kalter, Kaplan, Zeiger & Forman
6166 State Route 42
P.O. Box 30
Woodbourne, New York 12788
(845) 434-4777



Combined Real Estate Transfer Tax Return, Credit Line Mortgage Certificate, and Certification of Exemption from the Payment of Estimated Personal Income Tax

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Print or type.

Schedule A - Information relating to conveyance

Form with sections for Grantor/Transferor and Grantee/Transferee, including fields for Name, Mailing address, City, State, ZIP code, and Social Security number.

Location and description of property conveyed

Table with 5 columns: Tax map designation, SWIS code, Street address, City, town, or village, and County.

Type of property conveyed (mark an X in applicable box)

Form with checkboxes for property types (One- to three-family house, Residential cooperative, etc.) and a date of conveyance field.

Condition of conveyance (mark an X in all that apply)

Form with multiple checkboxes (a-s) describing conditions of conveyance such as fee interest, acquisition of controlling interest, etc.

Table for recording officer's use with columns for Amount received, Date received, and Transaction number.

Schedule B – Real estate transfer tax return (Tax Law Article 31)

Part 1 – Computation of tax due

1	Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, mark an X in the Exemption claimed box, enter consideration and proceed to Part 3) <input type="checkbox"/> Exemption claimed	1.	50000	00
2	Continuing lien deduction (see instructions if property is taken subject to mortgage or lien)	2.	0	00
3	Taxable consideration (subtract line 2 from line 1)	3.	50000	00
4	Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3	4.	200	00
5	Amount of credit claimed for tax previously paid (see instructions and attach Form TP-584.1, Schedule G)	5.	0	00
6	Total tax due* (subtract line 5 from line 4)	6.	200	00

Part 2 – Computation of additional tax due on the conveyance of residential real property for \$1 million or more

1	Enter amount of consideration for conveyance (from Part 1, line 1)	1.		
2	Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule A)	2.		
3	Total additional transfer tax due* (multiply line 2 by 1% (.01))	3.		

Part 3 – Explanation of exemption claimed on Part 1, line 1 (mark an X in all boxes that apply)

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, New York State, or any of their instrumentalities, agencies, or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement or compact with another state or Canada) a
- b. Conveyance is to secure a debt or other obligation..... b
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance..... c
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyances conveying realty as bona fide gifts..... d
- e. Conveyance is given in connection with a tax sale..... e
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in beneficial ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F f
- g. Conveyance consists of deed of partition..... g
- h. Conveyance is given pursuant to the federal Bankruptcy Act..... h
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property..... i
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of stock in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment..... j
- k. Conveyance is not a conveyance within the meaning of Tax Law, Article 31, § 1401(e) (attach documents supporting such claim) k

* The total tax (from Part 1, line 6 and Part 2, line 3 above) is due within 15 days from the date of conveyance. Make check(s) payable to the county clerk where the recording is to take place. For conveyances of real property within New York City, use Form TP-584-NYC. If a recording is not required, send this return and your check(s) made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-0045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

Schedule C – Credit Line Mortgage Certificate (Tax Law Article 11)

Complete the following only if the interest being transferred is a fee simple interest.

This is to certify that: (mark an X in the appropriate box)

- 1. The real property being sold or transferred is not subject to an outstanding credit line mortgage.
- 2. The real property being sold or transferred is subject to an outstanding credit line mortgage. However, an exemption from the tax is claimed for the following reason:
 - a The transfer of real property is a transfer of a fee simple interest to a person or persons who held a fee simple interest in the real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
 - b The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to the original obligor or to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in such real property after the transfer is held by the transferor or such related person or persons (as in the case of a transfer to a trustee for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
 - c The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other officer of a court.
 - d The maximum principal amount secured by the credit line mortgage is \$3 million or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied residence or dwelling.

Note: for purposes of determining whether the maximum principal amount secured is \$3 million or more as described above, the amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. See TSB-M-96(6)-R for more information regarding these aggregation requirements.

- e Other (attach detailed explanation).
- 3. The real property being transferred is presently subject to an outstanding credit line mortgage. However, no tax is due for the following reason:
 - a A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
 - b A check has been drawn payable for transmission to the credit line mortgagee or mortgagee's agent for the balance due, and a satisfaction of such mortgage will be recorded as soon as it is available.
- 4. The real property being transferred is subject to an outstanding credit line mortgage recorded in _____ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of debt or obligation secured by the mortgage is _____. No exemption from tax is claimed and the tax of _____ is being paid herewith. (Make check payable to county clerk where deed will be recorded.)

Signature (both the grantors and grantees must sign)

The undersigned certify that the above information contained in Schedules A, B, and C, including any return, certification, schedule, or attachment, is to the best of their knowledge, true and complete, and authorize the person(s) submitting such form on their behalf to receive a copy for purposes of recording the deed or other instrument effecting the conveyance.

Grantor signature	Title	Ripple Rd Realty LLC	Title
Village of Monticello		By: Bernie Weiser, Managing Member	
Grantor signature	Title	Grantee signature	Title

Reminder: Did you complete all of the required information in Schedules A, B, and C? Are you required to complete Schedule D? If you marked e, f, or g in Schedule A, did you complete Form TP-584.1? Have you attached your check(s) made payable to the county clerk where recording will take place? If no recording is required, send this return and your check(s), made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-0045. If not using U.S. Mail, see Publication 55, Designated Private Delivery Services.

Schedule D – Certification of exemption from the payment of estimated personal income tax (Tax Law, Article 22, § 663)

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual or estate or trust.

If the property is being conveyed by a referee pursuant to a foreclosure proceeding, proceed to Part 2, mark an X in the second box under *Exemption for nonresident transferors/sellers*, and sign at bottom.

Part 1 – New York State residents

If you are a New York State resident transferor/seller listed in Form TP-584, Schedule A (or an attachment to Form TP-584), you must sign the certification below. If one or more transferor/seller of the real property or cooperative unit is a resident of New York State, each resident transferor/seller must sign in the space provided. If more space is needed, photocopy this Schedule D and submit as many schedules as necessary to accommodate all resident transferors/sellers.

Certification of resident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller as signed below was a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law § 663(a) upon the sale or transfer of this real property or cooperative unit.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

Note: A resident of New York State may still be required to pay estimated tax under Tax Law § 685(c), but not as a condition of recording a deed.

Part 2 – Nonresidents of New York State

If you are a nonresident of New York State listed as a transferor/seller in Form TP-584, Schedule A (or an attachment to Form TP-584) but are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law § 663(c), mark an X in the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor/seller, that transferor/seller is not required to pay estimated personal income tax to New York State under Tax Law § 663. Each nonresident transferor/seller who qualifies under one of the exemptions below must sign in the space provided. If more space is needed, photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information, see *Payment of estimated personal income tax*, on Form TP-584-I, page 1.

Exemption for nonresident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller (grantor) of this real property or cooperative unit was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law § 663 due to one of the following exemptions:

- The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from _____ Date to _____ Date (see instructions).
- The transferor/seller is a mortgagor conveying the mortgaged property to a mortgagee in foreclosure, or in lieu of foreclosure with no additional consideration.
- The transferor or transferee is an agency or authority of the United States of America, an agency or authority of New York State, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, or a private mortgage insurance company.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date



FOR COUNTY USE ONLY

C1. SWIS Code _____
C2. Date Deed Recorded _____
C3. Book _____ C4. Page _____

PROPERTY INFORMATION

1. Property Location: David Ave, Monticello, 12701
2. Buyer Name: Ripple Rd Realty LLC
3. Tax Billing Address: Village of Monticello
4. Indicate the number of Assessment Roll parcels transferred on the deed: 1 # of Parcels OR Part of a Parcel
5. Deed Property Size: 107.52 ACRES
6. Seller Name: Village of Monticello
7. Select the description which most accurately describes the use of the property at the time of sale: C. Residential Vacant Land
8. Ownership Type is Condominium
9. New Construction on a Vacant Land
10A. Property Located within an Agricultural District
10B. Buyer received a disclosure notice indicating that the property is in an Agricultural District

SALE INFORMATION

11. Sale Contract Date _____
12. Date of Sale/Transfer _____
13. Full Sale Price: 50,000.00
14. Indicate the value of personal property included in the sale: .00

15. Check one or more of these conditions as applicable to transfer:
A. Sale Between Relatives or Former Relatives
B. Sale between Related Companies or Partners in Business
C. One of the Buyers is also a Seller
D. Buyer or Seller is Government Agency or Lending Institution
E. Deed Type not Warranty or Bargain and Sale (Specify Below)
F. Sale of Fractional or Less than Fee Interest (Specify Below)
G. Significant Change in Property Between Taxable Status and Sale Dates
H. Sale of Business is Included in Sale Price
I. Other Unusual Factors Affecting Sale Price (Specify Below)
J. None
*Comment(s) on Condition:

ASSESSMENT INFORMATION - Data should reflect the latest Final Assessment Roll and Tax Bill

16. Year of Assessment Roll from which information taken(YY): 24
17. Total Assessed Value: 95,000
18. Property Class: 323
19. School District Name: Monticello CSD
20. Tax Map Identifier(s)/Roll Identifier(s) (If more than four, attach sheet with additional Identifier(s))
132-1-2

CERTIFICATION

I Certify that all of the items of information entered on this form are true and correct (to the best of my knowledge and belief) and I understand that the making of any willful false statement of material fact herein subject me to the provisions of the penal law relative to the making and filing of false instruments.

SELLER SIGNATURE

SELLER SIGNATURE _____ DATE _____

BUYER SIGNATURE

BUYER SIGNATURE _____ DATE _____

BUYER CONTACT INFORMATION

(Enter information for the buyer. Note: If buyer is LLC, society, association, corporation, joint stock company, estate or entity that is not an individual agent or fiduciary, then a name and contact information of an individual/responsible party who can answer questions regarding the transfer must be entered. Type or print clearly.)

Weiser _____ Bernie _____
* LAST NAME * FIRST NAME

1 _____ Gefen Street _____
* STREET NUMBER * STREET NAME

Lakewood _____ NJ _____ 08701
* CITY OR TOWN * STATE * ZIP CODE

BUYER'S ATTORNEY

Swinden _____ Amber _____
LAST NAME FIRST NAME

(845) _____ 434-4777 _____
AREA CODE TELEPHONE NUMBER (Ex: 9999999)

